



**Multimodal Technical  
Advisory Committee (M-TAC)  
Thursday, May 6, 2010  
8:00 A.M.**

**Prescott City Council Chambers  
201 S. Cortez Street  
Prescott, AZ 86303**

**AGENCY VOTING M-TAC MEMBERS PRESENT**

Chairman	Craig McConnell, City of Prescott
Vice-Chairman	Ron Gritman, Town of Chino Valley
Member	Norm Davis, Town of Prescott Valley
Member	Cynthia Moody, U.S. Forest Service
Member	Joel Berman, Town of Dewey-Humboldt
Member	Charla Glendening, ADOT MPD (Via telephone)
Proxy	Randy Blake, ADOT Prescott District (Proxy for Greg Gentsch, ADOT)
Proxy	Mike Willett, Yavapai County (Proxy for Phil Bourdon, Yavapai County)

**AGENCY VOTING M-TAC MEMBERS NOT PRESENT**

Member	Greg Gentsch, ADOT Prescott District
Member	Phil Bourdon, Yavapai County

**CYMPO STAFF**

Interim Administrator	Chris Bridges
Program Manager	Vicky McLane
Program Coordinator	Jean Knight

**ADDITIONAL ATTENDEES**

Yavapai County	Supervisor Carol Springer
Town of Chino Valley	Vice-Mayor Ron Romley
Citizen's	Richard Straub – CivilTec, Gordon Bowers – Dava & Associates, Kim Schonek - TNC

**1. CALL TO ORDER, ROLL CALL AND/OR INTRODUCTIONS**

Chairman McConnell called the meeting to order at 8:00 AM. Jean Knight, CYMPO Program Coordinator performed roll call. Member's not present: Phil Bourdon, Yavapai County (proxy Mike Willett, Yavapai County); Greg Gentsch, ADOT Prescott District (proxy was Randy Blake, ADOT Prescott District) and Charla Glendening, ADOT MPD was in attendance via telephone.

- 2. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no public comments.

### **DISCUSSION/POSSIBLE ACTION**

#### **3. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA II) JOBS FOR MAIN STREET ACT, 2010**

*Chris Bridges, CYMPO Interim Administrator*

The United States DOT has released the interim notice of funding availability for TIGER 2 Discretionary Grants with the final notice planned to be published by May 28, 2010. Similar to the TIGER program, TIGER 2 is intended for capital investments in surface transportation infrastructure and applications are awarded on a competitive basis.

##### Funding:

\$600,000,000 total available nationally

Intended for projects between \$10,000,000 to \$200,000,000

\$140,000,000 specifically for rural areas

Rural areas may have projects as small as \$1,000,000

Requires a 20% local match (TIGER was 100% funding)

Priority to projects that TIGER 2 funding will complete a financing package

##### The deadlines associated with the grant are as follows:

Pre-application process opens by June 15, 2010

Pre-applications due by July 16, 2010 5:00 PM EST

Grants.gov “Apply” function will open by July 30, 2010

Final Applications submitted through Grants.gov are due by August 23, 2010

Final decision no sooner than September 15, 2010

##### TIGER 2 Planning Grants

\$35,000,000 may be used/awarded for the planning, preparation, or design of eligible projects. The original TIGER program did not allow for this activity.

Vice-Chairman Gritman questioned if there was just the one application being submitted. Mr. Bridges responded affirmatively. Member Davis recommended moving forward.

#### **MOTION**

Member Davis presented a Motion to recommend to the Executive Board to submit Fain Road/Highway 89A to Highway 69 for TIGER II funding by the application deadline of July 16, 2010, and amending the MTIP to include this as a current submission. The Motion was seconded by Vice-Chairman Gritman.

#### **VOTE ON THE MOTION**

Vote on the Motion was unanimous.

#### **4. SURFACE TRANSPORTATION FUNDS (STP)**

*Chris Bridges, CYMPO Interim Administrator*

After a discussion with ADOT regarding the MPO’s STP prior and current funding; it appeared that unobligated STP funds were rescinded by the federal government. At the same time ADOT put forth obligation for a portion of funding in the amount of \$1,500,000 for the Viewpoint traffic interchange per an existing JPA with ADOT. ADOT then indicated that CYMPO now needs to “repay” those funds by borrowing against future years STP apportionments, which in short means CYMPO would not receive FY10-12 STP funding.

However, we received notification on Thursday April 22<sup>nd</sup> that the federal government has reinstated those rescinded funds in their entirety, so it appears that we may not need to reimburse ADOT. We are still waiting on the updated ledger from ADOT for final clarification, but with no project currently programmed for FY10 or FY11 funds we need to take action.

ADOT has also informed us that if there is a project that can use STP funding using FY10 money that everything including final design, environmental, right of way and utility clearances needs to be submitted to ADOT by July 30<sup>th</sup> in order to receive an obligation for a project from FHWA prior to September 30<sup>th</sup>.

Finally, we should consider programming future year allotments of STP funding through FY15 to match the MTIP. This would make planning for projects easier and give jurisdictions some assurance of when they can move forward and plan accordingly. It also gives the region flexibility in programming projects should sudden pots of money appear such as ARRA.

Chairman McConnell indicated that we need to program the money. Member Davis questioned if we have the approximate dollar amount and the obligation authority. Mr. Bridges referred the question to Charla as we have not received the exact dollar amount as of yet. He did relate that this is tied to the Highway Bill and changes every year.

Chairman McConnell questioned if we have to make up the amount that was incorrectly used. Mr. Bridges indicated that we may have to make up the “overage” that has been used; which means we would program less in the future years until the amount is covered. He also indicated that we could amend the JPA for the Viewpoint TI and reduce it by the amount of the shortage. (The amount is approximately \$216,800)

Mike Willett, Yavapai County, suggested that as this has gone on for 7-years and no one from ADOT has caught the mistake, that ADOT absorb the amount and remind ADOT that all of the past funds have gone towards state projects. Chairman McConnell indicated that this request to ADOT needs to come from our Executive Board. Mr. Bridges indicated that we have to make up the amount somewhere unless ADOT absorbs the amount.

Member Davis recommended the FY-10 and FY-11 be used toward the Pioneer Parkway project.

A public comment was made by Ron Romley, CYMPO Chairman and Town of Chino Valley Vice Mayor, regarding moving forward with the letter to ADOT.

Vicky McLane, CYMPO Manager, explained the difference between appropriation amount and obligation authority. She also related that you never use the appropriation amount and that ADOT should not have allowed us to program the incorrect amount. Numerous staff at ADOT reviewed the MTIP and it was not caught.

Mr. Bridges recommended a work study to determine what the committee wanted to do for programming through fiscal year 2015.

Comments were made by Mike Willett, Yavapai County, and Joel Berman, Dewey-Humboldt regarding possible uses of the future funds.

Mr. Bridges indicated that when the determination is made, we could amend the MTIP.

Vice-Chairman Gritman discussed the Town of Chino Valley intersection projects.

Part I

**MOTION**

Proxy Member Willett presented a Motion to recommend that the Executive Board authorize the Chairman of the Executive Board, to send a letter to ADOT requesting that they honor the STP Appropriation Amount for the 7-fiscal years, all of which were applied to state projects. The Motion was seconded by Vice-Chairman Gritman.

It was determined that a work study would be scheduled quickly.

**VOTE ON THE MOTION**

Vote on the Motion was unanimous.

Part II

**MOTION**

Proxy Member Willett presented a Motion to program the FY10 & FY-11 STP funds to the Pioneer Parkway reconstruction Project. The Motion was seconded by Member Davis.

**VOTE ON THE MOTION**

Vote on the Motion was unanimous.

**5. HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)**

*Chris Bridges, CYMPO Interim Administrator*

An allotment of \$600,000 has been apportioned to the CYMPO Region for use in the Highway Safety Improvement Program (HSIP). June 1, 2010, is the deadline for submittal of final design plans and all applicable clearances for local safety projects. The June 1<sup>st</sup> deadline would allow ADOT enough time to obligate funding for a project prior to the end of the fiscal year, which is June 30<sup>th</sup>.

Given the short time frame, it is realistic that we may not be able to deliver a project in our region utilizing the FY10 money. The decision today is if there is a project that can meet the above deadline and to program the FY-10 funds for that project.

ADOT is intending that this funding continue to be distributed to the COGs/MPOs on an annual basis. Since the planning, design, and clearance process can take as much as 18 to 24 months, we should be looking at planning ahead to FY15 much like our previous discussion regarding STP funding. Programming HSIP project in future years will help avoid missing out on funding potential projects in our region.

According to ADOT certain activities under HSIP may be funded as high as 100% although it apparently varies dependent on the activity proposed. Attached you will find a listing of eligible projects for your review.

Finally, we may want to also discuss potential projects for future years and program them for a year that is feasible for the individual jurisdiction(s) to implement.

Chairman McConnell indicated that since we cannot use the FY-10 funds, a work study should be scheduled to discuss the FY-11 so that we are prepared and not lose the funds.

Mike Willett, Yavapai County questioned of Member Glendening if the lapsing funds could be used for the Viewpoint TI. Ms. Glendening related that she would have to look into the potential “trade”.

Member Berman questioned if the funds could be used for a regional sign project. It was determine that time was too short to get this done as the funds lapse June 30, 2010.

Randy Blake, ADOT Prescott District, indicated that the unused funds go back into the general fund and are re-obligated.

It was determined to not take any action and discuss this at the work study.

## 6. M-TAC MEETING FREQUENCY

*Chris Bridges, CYMPO Interim Administrator*

There are times of the year that it is not necessary to hold the monthly meeting as there is minimal action that needs to be taken and the CYMPO By-Laws state that TAC meetings (this adhere to the same rules as the Executive Board) must meet at least quarterly.

What I am proposing; is reduce the number of M-TAC meetings throughout the year. April through June there are necessary reviews and approvals needed for the MTIP and the UPWP with the remainder of the year not being as critical. I would like to keep the annual calendar and the room reserved; however post if there is not going to be a monthly meeting. There is significant time spent to prepare and finalize each meeting and it would be beneficial to reduce staff time on meeting preparation and spend more time on preparing the working documents and maintaining monthly reporting and invoicing to ADOT.

### Proposed meeting schedule for discussion:

January (Election of Officers)

April (MTIP/UPWP etc)

May (MTIP/UPWP etc)

June (MTIP/UPWP etc)

September and/or October (satisfies quarterly requirement and amendments can be addressed)

### NO MEETINGS:

February, March, July, August, November, December

## **MOTION**

Member Davis presented a Motion to recommend to the Executive Board, for discussion, modifying the M-TAC meeting schedule to consist of six meetings (which satisfies quarterly requirements and be aligned with the documents and work products that M-TAC is required to send to the Executive Board for discussion purposes) January, April, May, June, either September and/or October. The motion was seconded by Vice-Chairman Gritman.

## **VOTE ON THE MOTION**

Vote on the Motion was unanimous.

## **DISCUSSION**

### **7. PROPOSED FUTURE AGENDA ITEMS**

*Chris Bridges, CYMPO Interim Administrator*

Mr. Bridges proposed the following as future agenda items:

- ARRA II – TIGER
- FY-11 UPWP – with Operational Budget
- FY10-14 & FY11-15 MTIP
- Programming STP & HSIP Funding
- Round 18/19 Transportation Enhancement Grants
- “Possibly” - Committee meeting calendar

### **8. AGENCY UPDATES**

There was not adequate time for the agencies to provide updates.

### **9. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

Mr. Bridges related that we were meeting with Maryann Roder, ADOT, to discuss utilization of the In-Kind; with the result to be able to reduce the monthly costs to the entities.

### **10. UPCOMING SCHEDULED MEETINGS**

- T-TAC Meeting: **Thursday, May 13, 2010, 8:00 AM**, Prescott Valley Town Hall, 7501 E. Civic Cir, Prescott Valley, Conf. **Room #433** (*CYMPO Transit Technical Advisory Committee monthly meeting*)
- Executive Board Meeting: **Wednesday, May 19, 2010, 6:00 PM**, Yavapai County Board of Supervisors’ Room, 1015 Fair St., Prescott (*CYMPO Executive Board monthly meeting*)
- State Transportation Board: **Friday, May 21, 2010, 9:00 AM**, Sedona, AZ
- M-TAC Meeting: **Thursday, June 3, 2010, 8:00 AM**, Prescott City Hall, Council Chambers, 201 S. Cortez, Prescott (*CYMPO Multimodal Technical Advisory Committee*)

### **11. ADJOURNMENT**

The meeting adjourned at 9:15 AM.