



**CENTRAL YAVAPAI  
METROPOLITAN PLANNING ORGANIZATION  
7501 E Civic Circle, Prescott Valley, AZ 86314**

**MULTI-MODAL TECHNICAL ADVISORY COMMITTEE (M-TAC)  
Thursday, November 5, 2009  
8:00 A.M.**

**Prescott Council Chambers  
City Hall**

**201 S. Cortez St.  
Prescott, AZ 86303**

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***MEETING MINUTES***

**AGENCY VOTING M-TAC MEMBERS PRESENT**

|                          |                               |
|--------------------------|-------------------------------|
| Town of Prescott Valley  | Chairman Norm Davis           |
| City of Prescott         | Vice-Chairman Craig McConnell |
| Town of Chino Valley     | Ron Gritman                   |
| ADOT Prescott District   | Greg Gentsch                  |
| Yavapai County           | Phil Bourdon                  |
| Prescott National Forest | Cynthia Moody                 |

**AGENCY VOTING M-TAC MEMBERS NOT PRESENT**

|                                    |               |
|------------------------------------|---------------|
| ADOT Multi Modal Planning Division | Bret Anderson |
|------------------------------------|---------------|

**AGENCY REPRESENTATIVES PRESENT (NON-VOTING)**

|                         |   |
|-------------------------|---|
| Town of Prescott Valley | Councilman Mike Flannery  |
| Yavapai County          | Supervisor Carol Springer, Elise Link,<br>Chris Bridges, Mike Willett |
| Town of Chino Valley    | Vice-Mayor Ron Romley   |
| City of Prescott        | Councilman Bob Bell   |

**ADDITIONAL ATTENDEES**

|                                     |                |
|-------------------------------------|----------------|
| Prescott Alternative Transportation | Lisa Barnes    |
| Prescott Bicycle Advisory Committee | Derek Brownlee |
| DAVA Associates                     | Gordon Bowers  |
| Arizona Game and Fish               | Trevor Buhr    |

**CYMPO STAFF**

|                          |               |
|--------------------------|---------------|
| Administrator            | Jodi Rooney   |
| Program Manager          | Vicky McLane  |
| Program Coordinator      | Jean Knight   |
| Administrative Assistant | Deb Hernandez |

**1. CALL TO ORDER:**

The meeting was called to order at 8:00 AM by Chairman Norm Davis.

**2. ROLL CALL:** Deb Hernandez, CYMPO Administrative Assistant

**3. PUBLIC COMMENT:** This item is to provide an opportunity for presentation of comments by the public on subjects not on the agenda. Individuals wishing to address the M-TAC need not request permission in advance and are limited to three (3) minutes. The public may also comment on individual agenda items, as each item is considered by the M-TAC, subject to a time limit of three (3) minutes.

There were no comments from the public.

**4. APPROVAL OF MINUTES: October 1, 2009**

**MOTION**

Vice-Chairman McConnell presented a **motion** to approve the minutes of the CYMPO Multimodal Technical Advisory Committee meeting of October 1, 2009, with the corrections that were previously submitted by Yavapai County Assistant Public Works Director Mike Willett. The corrections pertaining to Item #5 were as follows:

CYMPO Administrator Jodi Rooney announced that \$600,000 will be apportioned to the CYMPO Region to be included in the Transportation Improvement Program (TIP) for use in the Highway Safety Improvement Program (HSIP). She then shared a power point presentation shared with her by ADOT Safety Engineer Reed Henry explaining the purpose and criteria set in place in order to utilize these funds. Members discussed the possibility of using the funds for traffic signals on Highway 69 between mile post 290 and 292 due to the history of fatalities (specifically the Ramada Drive, Diamond Valley and Robin intersections) as HES studies had already been done. **Randy Blake, ADOT, said that the Department is using 100% Federal Safety Funds to build a median barrier on Highway 69 but signals are NOT covered by the Federal Safety Fund. ADOT has entered into an agreement with Yavapai County to help design a signal, hopefully at Diamond Drive.** Vice-Chairman McConnell stated, for the record, the City of Prescott would like to pursue using funds on Highway 69 at Robin Drive for signalization. Chairman Davis requested this item be on November's agenda as there were many unanswered questions and more research to be done to see how criteria can be met in order to access these funds.

The **motion** was seconded by Member Grittman.

**VOTE ON THE MOTION**

The vote passed unanimously.

**5. COMPLETE STREETS TOWN HALL**

*Lisa Barnes, Executive Director, Prescott Alternative Transportation*

Mrs. Barnes presented a PowerPoint explaining the concept of "Complete Streets", being: streets that allow anyone, of all ages, of all abilities to get where they need to go safely and conveniently, that welcome travel via any mode, whether motorized or not. A brief recap of the Complete Streets Town Hall meeting in March 2009 hosted by Prescott Alternative Transportation was given. Local examples of complete streets are Whisky Row and Mountain Club. Chairman Davis pointed out some of the recent non-vehicular improvements made; specifically, the SR69-89 Interchange is the most visible that has made non-vehicular accommodations. At the end of her presentation she indicated her desire that "Complete Streets" be considered in CYMPO's continuing discussions.

**6. FUTURE MPO FISCAL OPERATIONS**

*Jodi Rooney, CYMPO Administrator*

CYMPO Administrator Rooney stated that as we move into budget cycle, our municipalities and county will be looking at the upcoming fiscal year; therefore, I have provided information to the respective M-TAC members to assist with the budget process. Items for discussion would include future MPO funding, long range plan funding, and the changes in direct and indirect costs. Conversations are taking place around the nation regarding rescissions that have occurred. ADOT has informed us there were five rescissions last year and one was the Planning dollars (PL) – ADOT stepped forward to assist Arizona MPOs. With that in mind, we need to look at what is occurring on the Federal level. Perhaps further rescissions could occur; consequently, having an action plan in place is appropriate. Mrs. Rooney suggested that this committee participate in a working session to discuss options. She advised that she is compiling spread sheets over five fiscal years to assist in this overall discussion.

Chairman Davis indicated he looked forward to future discussions.

Member Bourdon commented CYMPO's long range plan should be several years out awaiting Census 2010 data. He indicated that the current long range plan is adequate. Mrs. Rooney responded CYMPO is constrained by the five year update; however, at the certification review in April, two Federal partners in the meeting agreed with the thought that we need to get back on cycle as CYMPO started in 2003, an off year for the MPO. We want to be able to use fresh data so that it is relevant. Currently a formal letter with that request has been sent to the Federal Highway Administration (FHWA). No response has been received thus far; although, Mrs. Rooney anticipates FHWA will defer that update.

Vice-Chairman McConnell replied that the committee had discussed 2012 for the study and as far as the City of Prescott is concerned, that would be more appropriate.

Member Grittman agreed however, when Chino Valley completed their Small Area Transportation Study (SATS) in 2007 they found that their general plan, which is driving some of the traffic numbers, had shortcomings. Discrepancies were found between Chino Valley's general plan and Yavapai County's general plan. He suggested in the next two to three years the cities and the county use this time to update their general plans before the census data comes back in order to get planning documents in place to be able to project accurate numbers.

Member Bourdon wanted to know if during the work session CYMPO's operational budget could be discussed and the constriction of it. He stated member agencies are constricting their budgets and he wants to make sure that everyone understands Yavapai County's position.

Member Grittman asked Mrs. Rooney if CYMPO's Executive Board would be attending the work session. Mrs. Rooney responded that the work session is more on the technical side but that information and recommendation will be presented to the Executive Board.

Chairman Davis indicated, as a group, the biggest challenge will be federal level unfunded programs passed onto us. Therefore, we will need to identify what our work plan will be and how we fund those programs.

**7. ARIZONA DEPARTMENT OF TRANSPORTATION 2011-2015 CONSTRUCTION FACILITIES PROGRAM**

*Jodi Rooney, CYMPO Administrator*

Chairman Davis commented that CYMPO makes annual project recommendations to ADOT for what projects they would like to see added to the program. CYMPO Administrator Rooney related that a list of projects needs to be compiled for submittal to ADOT District Engineer Greg Gentsch regarding the Five Year Program. She then asked the committee for specific regional projects they would like to see submitted for consideration.

Chairman Davis stated that it was important to note, based on the recommendations made last year, there are two categories of projects, construction projects and scoping projects. The committee discussed projects from last year's letter, their progress to date and if priority adjustments should be made.

CYMPO Administrator Rooney then confirmed the conversation: reaffirming projects that are already in the program, suggesting SR89A Spur, retain the two scoping projects from last year and adding the Chino Valley Extension.

**MOTION**

Member Gritman presented a **motion** to reaffirm the projects that are already in the program, specifically keeping the SR89 Chino Valley project in its current years (2013 and 2014); additionally, include the SR89A Spur into the program, retain the two scoping projects, and add the Chino Valley Extension. The **motion** was seconded by Member Bourdon.

**VOTE ON THE MOTION**

The vote passed unanimously.

**8. HIGHWAY SAFETY IMPROVEMENT PROGRAM**

*Jodi Rooney, CYMPO Administrator*

CYMPO Administrator Jodi Rooney asked for projects that would be eligible to receive \$600,000 Highway Safety Improvement Program (HSIP) funds. Recommendation would be made to the Executive Board and, following their approval, the Metropolitan Transportation Improvement Program (MTIP) would then be amended to reflect this change.

Chairman Davis asked if committing these funds was time sensitive. Mrs. Rooney indicated there has been difficulty getting this program going due to the onerous eligibility requirements.

Vice-Chairman McConnell updated the committee regarding the SR69 / Robin Drive Signal. After additional research was completed, it was determined that this signal would not qualify. Therefore, he withdrew this as a proposed project.

Member Gritman announced that Chino Valley has been consulting with local ADOT engineers and would like to propose for consideration three separate intersections that they feel would meet the HSIP criteria.

**MOTION**

Member Gritman presented a **motion** to prioritize three projects for the HSIP possible funding: Road 4 North at Hwy 89, Road 5 North at Hwy 89, and Perkinsville Road at Hwy 89, subject to them qualifying for HSIP and pursuant to funding availability. The **motion** was seconded by Vice-Chairman McConnell.

**VOTE ON THE MOTION**

The vote passed unanimously.

**9. AMERICAN RECOVERY AND REINVESTMENT ACT (ARRA)**

*Norm Dave, Town of Prescott Valley*

Chairman Davis provided an update to the committee on the Glassford Hill Overlay Project. ARRA funding has been committed and procured. Work on the Glassford Hill Overlay Project is now underway. He presented photos of work being performed and the workplace sign indicating the project partnership. ADOT is working with the contractor to get a change order to add a friction course to the overlay. The friction course cannot be added until warmer weather prevails but the funds are expected to be obligated within the necessary time frame enabling 100% of the ARRA funds received be committed to the Glassford Hill Overlay Project.

**10. PROPOSED FUTURE AGENDA ITEMS**

*Jodi Rooney, CYMPO Administrator*

Items for December's agenda are:

- Surface Transportation Program (STP) Funding
- Metropolitan Transportation Improvement Program (MTIP) amendment
- Future MPO Operating Funding
- ARRA
- Highway Safety Improvement Program Funding (HSIP)

**11. AGENCY UPDATES**

Agency project and information updates were provided by:

- Yavapai County Public Works Director Phil Bourdon

**12. MISCELLANEOUS ANNOUNCEMENTS & CYMPO UPDATES**

CYMPO Administrator Jodi Rooney announced:

- Joel Berman will be Dewey-Humboldt's representative on the M-TAC
- A bqAZ public event on November 12, 2009, at the High Country Conference Center in Flagstaff
- Rural Transportation Summit will be held in October of 2010 at the Wigwam Resort and Spa

**13. UPCOMING SCHEDULED MEETINGS**

➤T-TAC Meeting: **Thursday, November 12, 2009, 8:00 AM**, Prescott Valley Town Hall, Conf. **Room #433**  
(*CYMPO Transit Technical Advisory Committee monthly meeting*)

➤Executive Board Meeting: **Wednesday, November 18, 2009, 6:00 PM**, Yavapai County Board of Supervisors' Room, 1015 Fair St., Prescott (*CYMPO Executive Board monthly meeting*)

➤State Transportation Board: **Friday, November 20, 2009, 9:00 AM**, Phoenix, AZ

➤**JOINT** Executive Board / M-TAC Meeting: **Thursday, December 3, 2009, 8:00 AM (subject to Executive Board concurrence)** Prescott City Hall, Council Chambers (*CYMPO Executive Board / Multimodal Technical Advisory Committee*)

**11. ADJOURNMENT** – Chairman Davis adjourned the meeting at 9:08 AM.