



# MEETING MINUTES

**Technical Advisory Committee**  
**Thursday, November 3, 2016**  
**8:00A.M.**

**Prescott Valley Library Auditorium**  
**7401 East Civic Circle – 1<sup>st</sup> Floor**  
**Prescott Valley, AZ 86314**

---

## **CYMPO Technical Advisory Committee**

|            |                                     |
|------------|-------------------------------------|
| Chair      | Ed Hanks, Town of Dewey-Humboldt    |
| Vice-Chair | Michael Lopez, Town of Chino Valley |
| Member     | Norm Davis, Town of Prescott Valley |
| Member     | Ian Mattingly, City of Prescott     |
| Member     | Byron Jaspers, Yavapai County       |
| Member     | Dan Salcido, U.S. Forest Service    |
| Member     | Dan Gabiou, ADOT MPD                |
| Member     | Andy Roth, ADOT Northwest District  |

### **1. CALL TO ORDER AND ROLL CALL**

Meeting was called to order at 8:00 AM by Chairman Ed Hanks. All members were present.

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No public comments were made.

### **3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE October 6, 2016 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**

*Chris Bridges, CYMPO Administrator*  
*(Task #102)*

#### **MOTION**

Member Lopez presented a motion to approve the Regular TAC Meeting of October 6, 2016. Motion was seconded by Member Gabiou.

#### **VOTE ON THE MOTION**

The vote on the motion was unanimous.

### **4. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON THE REGIONAL MOBILITY MANAGEMENT PLAN**

*Chris Bridges, CYMPO Administrator*  
*(Task #600)*

CYMPO Administrator, Chris Bridges, informed the committee due to the size of this document CYMPO staff hand delivered an electronic version for their review. He then stated NACOG Transportation

Manager, Jason Kelly, stated this plan is very broad in its attempt to cover all of Yavapai County and he looks forward to a greater level of coordination with CYMPO. Mr. Bridges then asked the TAC for any comments they would like to see made a part of this plan. With no comments made, Mr. Bridges then asked for a recommendation to the Executive Board.

**MOTION**

Member Gabiou presented a motion to recommend the Executive Board approve the Final Draft of the Regional Mobility Management Implementation Plan. Motion was seconded by Chairman Hanks.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**5. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON EXPANDING THE CYMPO BOUNDARY**

*Chris Bridges, CYMPO Administrator*  
(Task #300)

Mr. Bridges expressed he hoped he captured the intent of the TAC after the working group discussion of the CYMPO boundary expansion. Mr. Bridges said he met with NACOG Transportation Manager, Jason Kelly, and they agreed it would be good business practice to formalize this agreement in a Memorandum of Understanding, MOU, in order to provide future guidance.

Member Jaspers summarized that improved communications was the basis of this understanding and once we accomplish that, expanding the CYMPO boundary might not be necessary.

**MOTION**

Member Jaspers presented a motion to recommend the CYMPO Executive Board NOT expand the CYMPO Boundary at this time, and consider other alternatives in the future, and direct CYMPO Staff to move forward with an increased level of information and resource sharing with NACOG and to develop an MOU for future consideration by the TAC and the Board. Motion was seconded by Chairman Hanks.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO REVIEW AND MAKE RECOMMENDATION TO THE EXECUTIVE BOARD ON PETITION FROM THE TOWN OF DEWEY-HUMBOLDT TO CONSIDER MULTIPLE INTERSECTION IMPROVEMENTS ON SR169**

*Chris Bridges, CYMPO Administrator*  
(Task #300)

Mr. Bridges made reference to a petition for improvements on SR169 within the Town of Dewey-Humboldt city limits. A meeting has been set up with ADOT the Dewey-Humboldt Town Manager next week. This item will be presented to the CYMPO Executive Board on November 16, 2016 but Chairman Brown would like to receive comments or recommendations from the TAC prior to doing so.

Chairman Hanks provided background information on the concerned intersections and SR169. The speed limit has already been reduced but no obeyed. There is high traffic volume in area.

Member Roth stated ADOT has not had an opportunity to do new traffic counts for this area however, he did pull documents on the Cherry Creek Road project and discovered design costs were about \$252,000 and the construction costs were a little over \$1M. He did not have a chance to look at traffic volume

numbers for this intersection, turning numbers or fatalities but would continue to look for it and provide the Town of Dewey-Humboldt the information for comparison purposes.

Member Gabiou clarified, ADOT is looking into the feasibility of intersection improvements and until ADOT has reviewed all their data the position of the TAC would be to recommend the Executive Board NOT move forward until such time.

Item was tabled.

**7. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE JANUARY 1, 2017**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

Mr. Bridges explained the rotation pattern of TAC members selected to serve as Chairman and Vice Chairman. Currently Michael Lopez, Town of Chino Valley, is vice-chair and he would move to the chair position. Vice-chair would go to the Town of Prescott Valley, Norm Davis.

**MOTION**

Member Gabiou presented a motion to nominate Michael Lopez as Chair and Norm Davis as Vice-Chair of the CYMPO Technical Advisory Committee, TAC. Motion was seconded by Chairman Hanks.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE TAC MEETING SCHEDULE FOR 2017**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

The proposed calendar calls for meetings the first Thursday of every month. There is no meeting scheduled in January due to the Rural Transportation Summit. Per guidelines set out in the October, staff will at a minimum schedule regular TAC meeting every other month.

**MOTION**

Member Gabiou presented a motion to accept the “draft” meeting schedule for 2017 and recommend the Executive Board approve CYMPO staff publicizing the attached meeting schedule in the Prescott Daily Courier. Motion was seconded by Member Mattingly.

**VOTE ON THE MOTION**

The vote on the motion was unanimous.

**9. CYMPO AND AGENCY UPDATES**

- HSIP Sign Replacement Project – Phase III – schedule update
- HSIP Sign Replacement Project – Phase IV
- SR89A Corridor Study JPA update
- HURF Exchange Letter CYMPO Executive Board submitted to ADOT Director Halikowski
- NACOG Safety Study update
- Regional Project Updates
- Public Safety Announcement – latest video
- Agency updates from:
  - City of Prescott

- U. S. Forest Services
  - Town of Chino Valley
  - ADOT Northwest District
  - Town of Prescott Valley
  - Yavapai County
- CYMPO Executive Board Meeting: **Wednesday, November 16, 2016, at 4:00 PM**, Yavapai County Board Of Supervisors Chambers, 1015 Fair Street, Prescott, AZ

**10. ADJOURNMENT**