



MINUTES

Technical Advisory Committee
Thursday, March 1, 2018
8:00A.M.

Prescott Valley Library Auditorium
7401 East Civic Circle – 1st Floor
Prescott Valley, AZ 86314

CYMPO Technical Advisory Committee

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	Dan Gabiou, ADOT MPD (via telephone)
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service
Member	Ed Hanks, Town of Dewey-Humboldt

1. CALL TO ORDER AND ROLL CALL

- **Absent-** Kendra Bull

2. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

3. **CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE FEBRUARY 1, 2018 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**
Chris Bridges, CYMPO Administrator
(Task #102)

MOTION

Member Hanks made motion to approve February 1, 2018 Minutes. Member Marbury seconded that motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

4. AGENCY ANNOUNCEMENTS AND UPDATES

- 89A Schedule (*CYMPO*) - Mr. Bridges explained the Draft Final Report is out for review and that comments are due March 9
- HSIP Regional Sign Replacement Project Phase IV (*CYMPO*) - Mr. Bridges explained Phase IV is in DocuSign process, in route to attorney

Agency announcement and updates were provided from the following member agencies:

- Andy Roth, ADOT Northwest District
- Frank Marbury, Town of Chino Valley
- Dan Cherry, Yavapai County
- Norm Davis, Town of Prescott Valley
- Ed Hanks, Town of Dewey-Humboldt
- Ian Mattingly, City of Prescott

PUBLIC HEARING

5. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT FY19 UNIFIED PLANNING WORK PROGRAM (UPWP)

This is an opportunity for citizens to discuss items of interest regarding the Draft FY19 Work Program

See attached Appendix A for list of public comments made.

Mr. Bridges introduced Richard Hernandez, Director of Regional Economic Development Center for Yavapai College, and explained Yavapai College is willing to perform a scientific survey to gather information pertaining to transit needs of the area. Mr. Hernandez explained that he and CYMPO have discussed possible surveys and hopes to continue working together to develop survey.

Chairman Davis acknowledged needs, and explained funding mechanism is needed in order to address needs. Mr. Bridges confirmed that staff will summarize comments and provide them for review.

6. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT 2019-2028 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

This is an opportunity for citizens to discuss items of interest regarding the Draft 2019-2028 Metropolitan Transportation Improvement Program (MTIP)

No public comments were made on Draft 2019-2028 MTIP.

REGULAR MEETING AGENDA

7. REVIEW, DISCUSSION AND POSSIBLE ACTION OF THE FY19 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)

*Chris Bridges, CYMPO Administrator
(Task #101)*

Mr. Bridges explained the FHWA meeting scheduled on March 27 is opportunity to incorporate comments based on public comment received. Chairman Davis requested clarification on carry-forward funds for 2045 Regional Transportation Plan (RTP). Mr. Bridges explained that carry-forward funds may be kept if programmed for the RTP. Also explained that the Information Referral service is funded solely from 5310 grant money. Chairman Davis inquired about hiring consultant for this service. Mr. Bridges explained request for quotes would go out if the cost of the project is under \$100,000 and work would begin after July 1, 2018. Also explained that ADOT Transit requires written plan that outlines detail regarding plan for Information Referral service.

Chairman Davis inquired about funding needed to update Transit Plan. Mr. Bridges explained partnering with Yavapai College could be a good alternative to gather the data with County-wide survey at little or no cost. Vice-Chair Mattingly inquired about ability to include question regarding funding on survey provided by Yavapai College. Member Cherry inquired about costs involved with formal update to Transit Plan. Bridges recalled \$200,000 to \$300,000 was used in 5307 funds to pay for the previous Transit Implementation Plan. Chairman Davis inquired about becoming a designated recipient for 5307 again. Mr. Bridges explained process would involve presenting plan to ADOT to operate, or contract to operate a transit program. The 5307 grant comes directly from FTA and the match requirement is expected to be 20%. Member Cherry inquired about inputting local money to fund match money. Mr. Bridges explained that community in-kind participation would cover majority of match money.

8. REVIEW, DISCUSSION AND POSSIBLE ACTION OF THE 2019-2028 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

Chris Bridges, CYMPO Administrator
(Task #200)

Mr. Bridges explained that funding design for Robert Road TI would begin a federal clock that would require payback of funds if not completed within 10 years. Mr. Bridges explained taking \$300,000 from FY21 for scoping level document for up to 15% design may be a good option to avoid the federal clock, while still obtaining design and cost estimate information. Such a project could cost between \$50,000 and \$60,000. Mr. Bridges discussed other possible options to include in the 2019-2028 MTIP.

Chairman Davis expressed interest in creating scoping document for Robert Road Traffic Interchange. Member Roth expressed concern because funding is typically used for projects that can be seen to fruition with given funding. Member Cherry commented that 89A study shows the Robert Road intersection as a #1 priority and suggested that a scoping document could be helpful in estimating costs associated for safety improvements.

Member Marbury explained Road 1 North Intersection project is currently in design process and working on issues with historical properties and utilities. Inquired about necessity to amend MTIP in the event the project does not advance in time expected. Mr. Bridges explained that an amendment would be needed to adjust for timing changes.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION OF REGIONAL TRAFFIC SAFETY STUDY

Dana Biscan, Burgess and Niple
(Task #102)

Ms. Biscan presented results and strategies from study and encouraged assigning champions to move projects forward. Member Cherry inquired about where there is room for improvement. Ms. Biscan explained data coding for crashes could be improved to achieve more accurate recording. Ms. Biscan reviewed HSIP grant application requirements and timeline. Mr. Bridges explained budget is available for Ms. Biscan to assist jurisdictions with HSIP applications. TAC agreed that each jurisdiction should submit own applications. Member Gabiou clarified applications have to be submitted through MPO or District. Member Roth offered to send TAC the list of last awarded projects with cost benefit ratios for comparison.

10. REVIEW, DISCUSSION AND POSSIBLE ACTION TO RECOMMEND THE EXECUTIVE BOARD APPROVE AMMENDMENT TO INCLUDE APPENDIX H OF REGIONAL MOBILITY MANAGEMENT IMPLEMENTATION PLAN (RMMIP) FOR YAVAPAI COUNTY

*Bryn Stotler, CYMPO Transportation Planner
(Task #600)*

Ms. Stotler presented overview of Yavapai County Regional Mobility Management Implementation Plan and explained Appendix H, which includes list of transportation providers in the area, is required for the 5310 grant application.

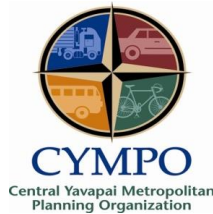
MOTION

Member Cherry made motion to recommend the Executive Board approve adding Appendix H to the Regional Mobility Management Implementation Plan (RMMIP). Member Marbury seconded that motion.

VOTE ON THE MOTION

The vote on the motion was unanimous.

11. ADJOURNMENT 9:45 AM



APPENDIX A

**Technical Advisory Committee
Thursday, March 1, 2018
8:00A.M.**

**Prescott Valley Library Auditorium
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PUBLIC COMMENT

John S. Jones, ACIP- submitted written comment (see attached)

Jessi Hans, Coalition for Compassion and Justice - Works with placing clients facing poverty or homelessness into affordable housing. Described that a transit program would allow broader options to find affordable housing for clients and would open up vocational learning throughout the region. Ms. Hans explained walk-in clinics are difficult to reach, which means her clients wait until an emergency room visit, which is a cost to tax payers. Explained that 60-70% of the area's homeless population suffer from mental health issues or some form of substance abuse. These clients are encouraged to attend AA meetings or other forms of assistance, however, struggle to attend due to distance and lack of transit. Also explained that homeless population needs connection outside of homeless community for self-improvement.

Skye Biassetti, US Vets – Works with low income and homeless veterans. Said transportation has a large effect on being able to move people out of the homeless cycle and into housing. Explained that low income population does not have a way to get to basic services outside of immediate surroundings and that their fixed income creates restraints. Explained that transportation is huge barrier to self-sufficiency.

Sandy Stutey, Yavapai Regional Transit (YRT)- Explained YRT's operations are reliant on information provided from transit studies. Encouraged Technical Advisory Committee to recommend transit study update to incorporate current information in Unified Planning Work Program.

Mary Dillinger, Northern Arizona VA – Explained Northern Arizona VA serves 28,000 veterans who suffer limitations due to lack of transit. There are legal restraints that prevent veterans from taking care of necessary medical reviews and lab work.

Rob Simpson, new resident of Quailwood - General population within the area is mostly aging and will at some point no longer be able to drive. Transit would provide a relief for this demographic.

From: John Jones <jsjones@dakotacom.net>
Date: February 27, 2018 at 12:42:45 PM MST
To: Chris Bridges <Christopher.Bridges@yavapai.us>
Cc: <Byrn.Stotler@yavapai.us>
Subject: TAC Mtg

Please convey the following to the Chair and committee members:

The Transit Implementation Plan for CYMPO was completed in 2007 and approved in 2009.

Since then significant changes have occurred. Chino Valley Transit was established in 2009 and transformed to Yavapai Regional Transit in 2013. City Bus ended its long standing service within the City of Prescott this year.

Reviewing and updating the 2009 Transit Implementation Plan should be included in the FY19 Unified Planning Work Program.

The review of the Transit Implementation Plan would include route changes e.g. the relocation of DES from Prescott to Prescott Valley and the coordination of routes and schedules with Yavapai Regional Transit and intercity bus service by Prescott Transit Authority.

An updated TRIP would identify overall costs and associated match required to implement new services. During this process, participants from jurisdictions and non-profits could identify governance and funding responsibilities.

John S. Jones, AICP