

Central Yavapai Metropolitan Planning Organization
Title VI Accomplishments
July 1, 2017 – June 30, 2018 Summary of Outreach

The Central Yavapai Metropolitan Planning Organization (CYMPO) is committed to ensuring that no person is discriminated against on the grounds of race, color, national origin, sex, age, disability, limited English proficiency, or low-income status as provided by Title VI of the Civil Rights Act of 1964, The Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited Proficiency), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303.

The Central Yavapai Metropolitan Planning Organization (CYMPO) strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, CYMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance and training. CYMPO's contractors/consultants must also comply with this policy.

CYMPO Executive Board Meetings

At all Executive Board meetings, CYMPO posts the "Title VI Notice to the Public" and makes available as handouts "Your Rights Under Title VI" and "Self-Identification Survey".

CYMPO Executive Board holds meetings on the third Wednesday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 16, 2017
- September 20, 2017
- November 15, 2017
- December 13, 2017 – Joint Meeting with the Technical Advisory Committee
- January 31, 2018 – Strategic Planning Workshop with Technical Advisory Committee
- February 21, 2018
- March 21, 2018

- April 18, 2018
- June 20, 2018

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- Yavapai County Administration Building
1015 Fair Street (Announcement Board on first floor)
Prescott, Arizona
- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published in the Prescott Daily Courier on December 31, 2017 and the CYMPO website in December of 2017. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us **72 hours** prior to the meeting to request reasonable accommodation to participate in this meeting.*

Meeting activities include, but are not limited to: approving previous meeting minutes, professional services agreements and federally required documents; discussing and planning various transportation related activities; receiving public comments on local transportation issues.

CYMPO Technical Advisory Committee (TAC)

At all TAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey”.

The CYMPO TAC holds meetings on the first Thursday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 1, 2017
- September 7, 2017
- November 2, 2017
- December 13, 2017 – Joint Meeting with the Executive Board
- January 31, 2018 – Strategic Planning Workshop with Technical Advisory Committee

- February 1, 2018
- March 1, 2018
- April 5, 2018
- June 7, 2018

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published in the Prescott Daily Courier on December 31, 2017 and the CYMPO website in December of 2017. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the Executive Board on professional services agreements, federally required documents and various planning and transportation related activities as well as receiving public comments on local transportation issues.

CYMPO Ecosystem Connectivity and Mitigation Advisory Committee (EMAC)

On June 21, 2017, the CYMPO Executive Board approved the establishment of the EMAC. The first EMAC meeting was held on March 19, 2018.

At all EMAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights under Title VI” and “Self-Identification Survey”.

EMAC holds meetings typically on the fourth Monday of every month as noted below and except where noted. The meetings were held on the following dates:

- March 19, 2018
- April 23, 2018

- June 12, 2018

Posting of the agendas for the above meetings occur two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published at www.cympo.org. The calendar states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Meeting dates are published on at www.cympo.org and future annual calendars will be published in the Prescott Daily Courier with the TAC and Executive Board on a yearly basis.

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the TAC and Executive Board regarding the preservation of interconnected ecosystems in the CYMPO region, and providing environmental input on various planning and transportation related activities, as well as receiving public comments on local transportation issues.

Metropolitan Transportation Improvement Program (MTIP)

CYMPO's Final Draft of the FY19-23 MTIP was recommended for approval by the CYMPO TAC on April 5, 2018 and approved by the Executive Board on April 18, 2018. As recommended by the TAC at their April 5, 2018 meeting, the Executive Board approved amending the MTIP to a five (5) year cycle to comply with federal requirements with an annual review to be performed and amendments to the MTIP processed as needed. The next formal review of the MTIP, complete with a 30-day public comment period will occur in April of 2019.

Public input was requested on the following dates:

- March 1, 2018 – Technical Advisory Committee meeting
- March 21, 2018 – Executive Board meeting

CYMPO's Final Approved FY19-23 MTIP together with approved amendments can be found on CYMPO's website (www.CYMPO.org) within the Federally Required Documents page.

Coordinated Public Transit – Human Services Transportation Plan

In March of 2017 CYMPO updated current Coordinated Public Transit – Human Services Transportation Plan.

March of 2018 the TAC and Executive Board approved the addition of Appendix “H” to the current Coordinated Public Transit – Human Services Transportation Plan, which provides contact information of Human Service Providers within the CYMPO boundary. Subsequently, CYMPO staff posted Appendix “H” on the CYMPO website.

Central Yavapai Metropolitan Planning Organization Title VI FY 2019 Goals

For the 2019 Fiscal Year CYMPO will endeavor to accomplish the following goals:

- Continue posting Title VI Compliance Notification at each meeting
- Continue to make available “Your Rights Under Title VI” brochure available at each meeting
- Continue to make available “Self-Identification Survey” available at each meeting
- Continue to update website with any changes to Title VI materials
- Continue making meetings accessible to persons in need of foreign language assistance
- Continue making meetings accessible to persons with disabilities
- Attend Title VI Training, when available
- Update current Title VI Plan in accordance with ADOT, FTA and FHWA requests