



# MINUTES

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**Technical Advisory Committee**  
**Thursday, November 1, 2018**  
**8:00A.M.**

**Prescott Valley Library Auditorium**  
**7401 East Civic Circle – 1<sup>st</sup> Floor**  
**Prescott Valley, AZ 86314**

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## **CYMPO Technical Advisory Committee**

Chair	Norm Davis, Town of Prescott Valley
Vice-Chair	Ian Mattingly, City of Prescott
Member	Dan Cherry, Yavapai County
Member	Frank Marbury, Town of Chino Valley
Member	John Wennes, ADOT MPD
Member	Andy Roth, ADOT Northwest District
Member	Kendra Bull, Prescott National Forest – U. S. Forest Service
Member	Ed Hanks, Town of Dewey-Humboldt

### **1. CALL TO ORDER AND ROLL CALL**

- 2. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

- 3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SEPTEMBER 6, 2018 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**  
*Chris Bridges, CYMPO Administrator*  
*(Task #102)*

#### **MOTION**

Member Hanks motioned to approve the September 1, 2018 regular meeting minutes of the Technical Advisory Committee. Member Roth seconded the motion.

#### **VOTE ON MOTION**

The vote on the motion was unanimous.

### **4. AGENCY ANNOUNCEMENTS AND UPDATES**

Mr. Bridges explained HSIP Sign Replacement Project Phase IV advertised in September. Chairman Davis inquired about project manager. John Wennes informed TAC that project managers will be Mr. Matthew and Mr. Sieglitz.

Mr. Bridges explained RFP submittals for the Transit Implementation Plan Update will be opened November 2<sup>nd</sup> in Flagstaff. Submittals will be distributed to the TAC on Monday, November 5.

Chairman Davis acknowledged Mr. Bridges' contributions to the 2018 Rural Transportation Summit held October 24-26 in Lake Havasu City.

Agency announcement and updates were provided from the following member agencies:

- Frank Marbury, Town of Chino Valley
- Andy Roth, ADOT Northwest District
- Norm Davis, Town of Prescott Valley
- Dan Cherry, Yavapai County
- Ian Mattingly, City of Prescott
- John Wennes, ADOT MPD

**5. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE JANUARY 1, 2019**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

Chairman Davis explained historically, roles have rotated yearly, but are not constrained to this method.

**MOTION**

Member Marbury motioned to nominate Ian Mattingly as Chair of the CYMPO Technical Advisory Committee beginning in 2019. Member Cherry seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**MOTION**

Vice-Chair Mattingly nominated Member Cherry as Vice-Chair of the CYMPO Technical Advisory Committee beginning in 2019. Member Hanks seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2019 TAC MEETING SCHEDULE**

*Chris Bridges, CYMPO Administrator  
(Task #102)*

Mr. Bridges explained the 2019 Rural Transportation Summit will be hosted in Tucson by SEAGO in the 3<sup>rd</sup> week of October.

**MOTION**

Member Cherry motioned to accept the “draft” meeting schedule for 2019 and recommend the Executive Board approve CYMPO staff publicizing the attached meeting schedule in the Prescott Daily Courier. Member Hanks seconded the motion.

**VOTE**

The vote on the motion was unanimous.

7. **ADJOURNMENT INTO SPECIAL WORKING GROUP TO DISCUSS THE 2045 REGIONAL TRANSPORTATION PLAN WITH THE ECOSYSTEM CONNECTIVITY MITIGATION ADVISORY COMMITTEE AND AECOM TECHNICAL SERVICES, INC. 8:30 AM**  
*(Task #300)*

*The Technical Advisory Committee will adjourn into a Special Working Group and relocate to the Crystal Room inside the Prescott Valley Library. The public may attend, but may not participate.*

**MOTION**

Member Cherry motioned to adjourn into Special Working Group Session. Member Hanks seconded the motion.

**VOTE**

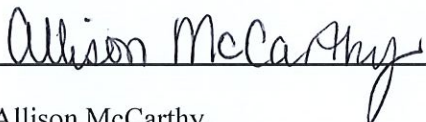
The vote on the motion was unanimous.

8. **ADJOURNMENT**

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*



Dan Cherry, Vice-Chair  
CYMPO Technical Advisory Committee  
Dated: February 7, 2019



Allison McCarthy,  
CYMPO Accounting Specialist  
Dated: February 7, 2019