

**Central Yavapai Metropolitan Planning Organization**  
**Title VI Accomplishments**  
**July 1, 2018 – June 30, 2019 Summary of Outreach**

The Central Yavapai Metropolitan Planning Organization (CYMPO) is committed to ensuring that no person is discriminated against on the grounds of race, color, national origin, sex, age, disability, limited English proficiency, or low-income status as provided by Title VI of the Civil Rights Act of 1964, The Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited Proficiency), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303.

The Central Yavapai Metropolitan Planning Organization (CYMPO) strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, CYMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance and training. CYMPO's contractors/consultants must also comply with this policy.

**CYMPO Executive Board Meetings**

At all Executive Board meetings, CYMPO posts the "Title VI Notice to the Public" and makes available as handouts "Your Rights Under Title VI" and "Self-Identification Survey".

CYMPO Executive Board holds meetings on the third Wednesday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 15, 2018
- September 19, 2018
- November 21, 2018
- January 30, 2019 – Strategic Planning Workshop with Technical Advisory Committee and Ecosystem Connectivity Mitigation Advisory Committee
- February 20, 2019
- March 20, 2019
- April 30, 2019
- June 19, 2019 (Title VI Training)

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: [www.CYMPO.org](http://www.CYMPO.org)
- Yavapai County Administration Building  
1015 Fair Street (Announcement Board on first floor)  
Prescott, Arizona

- CYMPO Administration Office  
1971 Commerce Center Circle, Suite E  
Prescott, Arizona

The annual calendar was published in the Prescott Daily Courier on December 30, 2018 and the CYMPO website in December of 2018. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.***

Meeting activities include, but are not limited to: approving previous meeting minutes, professional services agreements and federally required documents; discussing and planning various transportation related activities; receiving public comments on local transportation issues.

### **CYMPO Technical Advisory Committee (TAC)**

At all TAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey”.

The CYMPO TAC holds meetings on the first Thursday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 2, 2018
- September 6, 2018
- November 1, 2018
- January 30, 2019 – Strategic Planning Workshop with Executive Board and Ecosystem Mitigation Advisory Committee
- February 7, 2019
- March 7, 2019
- April 4, 2019
- June 6, 2019 (Title VI Training)

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: [www.CYMPO.org](http://www.CYMPO.org)
- CYMPO Administration Office  
1971 Commerce Center Circle, Suite E  
Prescott, Arizona

The annual calendar was published in the Prescott Daily Courier on December 30, 2018 and the CYMPO website in December of 2018. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.***

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the Executive Board on professional services agreements, federally required documents and various planning and transportation related activities as well as receiving public comments on local transportation issues.

### **CYMPO Ecosystem Connectivity and Mitigation Advisory Committee (EMAC)**

At all EMAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights under Title VI” and “Self-Identification Survey”.

EMAC holds meetings typically on the fourth Monday of every month as noted below and except where noted. The meetings were held on the following dates:

- July 23, 2018
- December 4, 2018
- March 25, 2019
- June 24, 2019

Posting of the agendas for the above meetings occur two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: [www.CYMPO.org](http://www.CYMPO.org)
- CYMPO Administration Office  
1971 Commerce Center Circle, Suite E  
Prescott, Arizona

The annual calendar was published in the Prescott Daily Courier on December 30, 2018 and the CYMPO website in December of 2018. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.***

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the TAC and Executive Board regarding the preservation of interconnected ecosystems in the CYMPO region, and providing environmental input on various planning and transportation related activities, as well as receiving public comments on local transportation issues.

## **Metropolitan Transportation Improvement Program (MTIP)**

CYMPO's Final Draft of the FY20-24 MTIP was recommended for approval by the CYMPO TAC on April 4, 2019 and approved by the Executive Board on April 17, 2019. An annual review will be performed and amendments to the MTIP processed as needed. The next formal review of the MTIP, complete with a 30-day public comment period will occur in April of 2020.

Public input was requested on the following dates:

- March 7, 2019 – Technical Advisory Committee meeting
- March 20, 2019 – Executive Board meeting

CYMPO's Final Approved FY20-24 MTIP together with approved amendments can be found on CYMPO's website ([www.CYMPO.org](http://www.CYMPO.org)) within the Federally Required Documents page.

## **2045 Regional Transportation Plan**

On September 24, 2018, CYMPO entered into a Professional Services Agreement with AECOM Technical Services, Inc. to complete the 2045 Regional Transportation Plan (RTP). The plan will add an element of policy and recommended investments to the traffic modeling and recommendations.

Throughout the completion of this plan, CYMPO will consider and implement environmental justice elements at the beginning and throughout the completion of the 2045 RTP.

Meeting schedule:

- March 7, 2019

## **Transit Implementation Plan Update**

On June 20, 2018, the Executive Board approved entering into a partnership with Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) to begin an update of the Transit Implementation Plan. The update will include evaluation of the financial data in the 2009 plan, provide current cost estimates, and evaluate public private partnership, governance, and sustainable funding opportunities.

Throughout the completion of this plan, CYMPO will consider and implement environmental justice elements at the beginning and throughout the completion of the Transit Implementation Plan Update.

Meeting schedule:

- January 17, 2019
- March 21, 2019
- April 30, 2019
- June 3, 2019

### **Annual Data Collection/Reporting/Analysis**

The Title VI Coordinator will provide review of a minimum of one transportation-related program area annually to help ensure Title VI compliance in their programs and activities. In fiscal year 2019, the 2045 Regional Transportation Plan was reviewed. It was found that of the three bidders for the plan, 48% of the bidders' teams consisted of women, and 52% men. Because a DBE goal of 0.00% was required for this plan, race and national origin data was not available.

## **Central Yavapai Metropolitan Planning Organization Title VI FY 2020 Goals**

For the 2020 Fiscal Year CYMPO will endeavor to accomplish the following goals:

- Continue posting Title VI Compliance Notification at each meeting
- Continue to make available “Your Rights Under Title VI” brochure available at each meeting
- Continue to make available “Self-Identification Survey” available at each meeting
- Continue to update website with any changes to Title VI materials
- Continue making meetings accessible to persons in need of foreign language assistance
- Continue making meetings accessible to persons with disabilities
- Attend Title VI Training, including how Title VI Environmental Justice and Limited English Proficient procedures are incorporated into Public Involvement for FHWA-related programs and activities
- Update current Title VI Plan in accordance with ADOT, FTA and FHWA requests