



MINUTES

**Executive Board
Regular Meeting
Wednesday, November 20, 2019
3:00 PM**

**Yavapai County Administration Building
Board of Supervisors Chambers
1015 Fair Street
Prescott, Arizona**

CYMPO Executive Board

Chair	Billie Orr, City of Prescott
Vice-Chair	Mike Best, Town of Chino Valley
Secretary/Treasurer	Terry Nolan, Town of Dewey-Humboldt
Member	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. CALL TO THE PUBLIC:

This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SEPTEMBER 18, 2019 EXECUTIVE BOARD MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #100)*

MOTION

Secretary/Treasurer Nolan motioned to approve the September 18, 2019 Executive Board Meeting Minutes. Member Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

5. AGENCY ANNOUNCEMENTS AND UPDATES

Mr. Bridges provided the following updates:

- 2045 Regional Transportation Plan workshop to be held November 21
- Transit Implementation Plan Update – Nelson Nygaard working on final draft, expected to be distributed in early December. The TAC will perform technical review, and the Plan will be posted for public consumption in January.
- 2020 Strategic Planning Workshop will be held January 29

6. UPDATE OF SR 89A CORRIDOR STUDY PROJECT IMPLEMENTATION

Chris Bridges, CYMPO Administrator

Mr. Bridges noted partnership between Town of Prescott Valley, Yavapai County, and ADOT to implement various projects identified in the SR 89A Corridor Study.

Norm Davis, Public Works Director for the Town of Prescott Valley and member of TAC, provided presentation reviewing projects being implemented through partnership with Yavapai County, ADOT, and the Town of Prescott Valley. Projects include:

- Viewpoint Drive additional northbound lane
- Glassford Hill free flow right turn from SR 89A to Tuscany Way
- Coyote Springs Road widening

Member Brown noted importance of continued improvements on SR 89A. Dan Cherry, Public Works Director for Yavapai County and Vice-Chair of TAC, explained Yavapai County’s funding portion of the partnership came from its Regional Road Program. Member Stump acknowledged the initiatives of the Town and County to contribute funding to implement these projects.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR THE CHAIR, VICE-CHAIR AND SECRETARY/TREASURER OF THE EXECUTIVE BOARD – POSITIONS ARE EFFECTIVE JANUARY 1, 2020

Chris Bridges, CYMPO Administrator

(Task #100)

MOTION

Secretary/ Treasurer Nolan motioned to retain Billie Orr as Chair of the CYMPO Executive Board for the year 2020. Member Palguta seconded the motion.

VOTE

The vote on the motion was unanimous.

Madam Chair Orr motioned to nominate Member Palguta as Secretary/ Treasurer. Secretary/ Treasurer Nolan seconded the motion.

VOTE

The vote on the motion was unanimous.

Vice-Chair Best motioned to nominate Secretary/Treasurer Nolan as Vice-Chair for the year 2020. Madam Chair Orr seconded the motion.

VOTE

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE EXECUTIVE BOARD MEETING SCHEDULE FOR 2020

Chris Bridges, CYMPO Administrator

(Task #100)

Mr. Bridges reviewed the presented draft 2020 meeting schedule.

MOTION

Secretary/ Treasurer Nolan motioned to approve the Executive Board Meeting Schedule for 2020 as presented. Member Palguta seconded the motion.

VOTE

The vote on the motion was unanimous.

9. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACTS WITH SELECTED CONSULTANTS FROM FY 2020 CYMPO REGIONAL PROFESSIONAL SERVICES ON-CALL LIST, AND TO AUTHORIZE PROCUREMENT OF SR69/169 AND SR89A/ROBERT ROAD TI PROJECT ASSESSMENTS

*Chris Bridges, CYMPO Administrator
(Task #200)*

Mr. Bridges explained 15-month process to pursue approval of On-Call list. Explained COG and MPO Directors have reached out to Federal Highway Administration and ADOT Multimodal Planning Director and have set meeting for December 10 to discuss procurement of planning studies within the state. Mr. Bridges noted that the CYMPO attorney has reviewed and is comfortable with the Request for Qualifications advertised by CYMPO. Mr. Bridges suggested postponement of pursuing project assessments from On-Call list until after the December 10 meeting. Also explained option to procure assessments using the traditional Request for Proposals method outside of the On-Call list to avoid any discrepancies with ADOT or FHWA.

Member Brown noted support to wait until after December 10 meeting to proceed with the On-Call list.

Mr. Bridges confirmed this item will be tabled and revisited at the next Executive Board meeting.

10. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) UPDATE

Kevin Adam, RTAC

Mr. Adam, Rural Transportation Advocacy Council, noted that Speaker of the House, Rusty Bowers called upon Noel Campbell to request initiatives for infrastructure in the coming year. Speaker requested to see a push for a User Fee instead of Fuel Tax. The plan for such a User Fee would be to direct funding into a list of projects which would be included in legislation. Mr. Adam noted importance to include local projects outside of ADOT as well.

Mr. Adam noted state revenue collections continue to be very strong and it is anticipated ½ billion in one-time revenues will be available to work with. Mr. Adam encouraged jurisdictions to consider projects to submit to be included in list for one-time funding.

Mr. Adam noted Governor’s continued opposition to a fuel tax. Also noted that the Speaker and President working jointly on infrastructure funding is significant, but still need 2/3 vote. Mr. Adam explained the need for the state as a whole to show support for this initiative.

Mr. Davis noted need to for “shovel-ready” projects. Mr. Cherry explained a list of projects can be provided by the TAC. Member Brown suggested local jurisdictions provide project lists as well.

JD Greenberg, member of EMAC, noted need to include wildlife mitigation on list of projects to be submitted.

Mr. Adam encouraged Board members to speak with delegation about one-time funding.

Member Stump noted the need to think about preservation for one-time funding, and if user fee passes, should consider projects to be included in 5-year program.

11. ADJOURNMENT 4:15 PM

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928) 442-5730 or e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*