



# MINUTES

**Executive Board  
Regular Meeting**

**Rescheduled: FRIDAY, March 27, 2020  
10:00 AM**

**Join us on ZOOM**  
<https://zoom.us/j/4621706782>

**Meeting ID# 4621706782  
Call-in: 1 301 715 8592**

## **CYMPO Executive Board**

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

### **1. CALL TO ORDER AND ROLL CALL**

CYMPO Chair Orr called the On-line meeting to order at 10:00am. Deb Hernandez performed roll call. Madam Chair Orr, Secretary/Treasurer Palguta, Member Best and Member Stump verbally confirmed their attendance. Member Craig Brown was in attendance but due to technical difficulty, had no audio to respond. No verbal response was received by Vice-Chair Nolan. A Quorum was present.

### **2. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NOVEMBER 20, 2019 EXECUTIVE BOARD REGULAR MEETING MINUTES AND THE DECEMBER 11, 2019 EXECUTIVE BOARD SPECIAL MEETING MINUTES**

*Chris Bridges, CYMPO Administrator  
(Task #100)*

#### **MOTION**

Secretary/Treasurer Palguta motioned to approve the November 20, 2019 Executive Board Regular Meeting Minutes and the December 11, 2019 Executive Board Special Meeting Minutes. Member Best seconded the motion.

#### **VOTE**

The vote on the motion was unanimous.

### **3. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE CONTRACTS WITH SELECTED CONSULTANTS FROM FY 2020 CYMPO REGIONAL PROFESSIONAL SERVICES ON-CALL LIST**

*Chris Bridges, CYMPO Administrator  
(Task #200)*

CYMPO Administrator, Chris Bridges, informed the attached list of selected consultants for FY2020 Regional Professional Services On-Call had been presented and approved by the CYMPO Technical Advisory Committee, TAC.

**MOTION**

Secretary/Treasurer Palguta motioned to:

- Approve contracts with the selected consultants from the FY2020 CYMPO Regional Professional Services On-Call list,
- Authorize the CYMPO Administrator to sign Task Orders for contracts under \$50,000, and to
- Authorize CYMPO Chair to sign task orders for contracts between \$50,000 and \$100,000

Member Best seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**4. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE ALTERNATIVE SELECTION REPORTS AND TO AUTHORIZE PROCUREMENT OF SR69/169 AND SR89A/ROBERT ROAD TRAFFIC INTERCHANGE ALTERNATIVE SELECTION REPORTS**

*Chris Bridges, CYMPO Administrator*

*(Task #200)*

CYMPO Administrator, Chris Bridges referred to the attached State Route 69 and State Route 169 Intersection Alternative Selection Report and the State Route 89A and Robert Road Traffic Interchange Alternative Selection Report. Upon CYMPO Executive Board approval, CYMPO staff will issue Task Orders for Alternative Selection Reports to the Regional Professional Services On-Call List consultants. Due to present global circumstances, consultants would be given three (3) weeks to respond.

**MOTION**

Member Best motioned to approve the Alternative Selection reports and to authorize procurement of SR69/169 and SR89A/Robert Road Traffic Interchange Alternative reports. Secretary/Treasurer Palguta seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**5. ADJOURNMENT 10:18 AM**

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, we will not be able to make those accommodations for this meeting ONLY.***