



MINUTES

**Executive Board
Regular Meeting
Wednesday, May 20, 2020
3:00 PM – Online ONLY**

***Members of the Public:* Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: https://www.youtube.com/channel/UC_0DJsFnDysG1hbdUv5V-IA or Google “CYMPO YouTube Page”**

CYMPO Executive Board

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

All members were present.

2. CALL TO THE PUBLIC

This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board will need to **submit comments in advance by email** or phone to christopher.bridges@yavapai.us or 928-442-5731 (EMAIL IS HIGHLY RECOMMENDED). Any written comments received in advance of the meeting will be entered into the record for the meeting and be kept with the meeting minutes.

No public comments were received.

3. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 27, 2020 AND APRIL 22, 2020 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #100)*

MOTION

Vice-Chair Nolan motioned to approve the March 27, 2020 and April 22, 2020 Executive Board Regular Meeting Minutes. Member Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

4. ADOT FIVE-YEAR CONSTRUCTION PROGRAM UPDATE

Chris Bridges, CYMPO Administrator

Mr. Bridges reviewed changes to ADOT Five-Year Construction Program Update in response to the effects of COVID-19. Mr. Bridges explained there is a projected loss \$711 million in revenue over the next three years, and that it is being proposed that all construction projects be removed from the Program.

Mr. Adam, with RTAC, confirmed the significant estimated shortfalls in State funding. Noted that one possible response to the proposed changes would be to request to unencumber the INFRA and BUILD grants.

Gary Knight, member of the Arizona State Transportation Board, noted the waiving of required matching funds could allow the state to keep the current grants that have been awarded. Mr. Knight explained the importance of reaching out to state Senators and Representatives to request that they ease the restrictions on grant money in order that the state may keep it. Mr. Knight also noted that by statute, the State Transportation Board is required to have the ADOT Five-Year Plan to the Governor by July 1st.

Mr. Bridges noted that he submitted a comment to State Transportation Board, at its last meeting, requesting that the projects currently programmed in the ADOT Five-Year Plan be bumped into future years rather than be removed from the program entirely. Mr. Knight noted the intention to put the projects back into the program if funds become available. Mr. Bridges explained there would be more comfort if the projects still appear in the program in future years rather than being removed.

Mr. Adam noted that suspending the projects into future years could give false hope. Explained that prior to COVID-19, the ability to deliver these projects was ambitious.

Member Palguta explained it is difficult to make decisions with limited available data of the effects of COVID-19.

Mr. Knight suggested writing letters to state legislators requesting to unencumber already awarded grants. Mr. Bridges explained that CYMPO is prohibited from lobbying Congress with federal funds, and noted that the individual CYMPO Board members may send letters apart from CYMPO.

5. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE SCOPE OF WORK TO ISSUE A REQUEST FOR QUOTES FOR PREPARATION OF A PHASING PLAN FOR THE TRANSIT IMPLEMENTATION PLAN UTILIZING CARES ACT FUNDS AT 100% FEDERAL SHARE IN ORDER TO PROVIDE ADDITIONAL INFORMATION TO CYMPO MEMBER AGENCIES FOR FUTURE DISCUSSIONS REGARDING THE DEVELOPMENT OF A REGIONAL TRANSIT SYSTEM

*Chris Bridges, CYMPO Administrator
(Task #100)*

Mr. Bridges explained the scope of work for phase 1 of a transit plan and noted it is intended to gather additional information to supply to Prescott and Prescott Valley councils as it relates to the formation of a Joint Powers Organization to oversee a regional transit system. Mr. Bridges noted the goal is to have this phase 1 technical review completed by the end of August, and estimated cost is \$15,000.

MOTION

Secretary/Treasurer Palguta, motioned to approve the presented scope of work for the 5-Year Phased Transit System, to authorize issuance of Request for Quotes, and for Chair to sign the Professional Services Agreement. Vice-Chair Nolan seconded the motion.

VOTE

Member Brown voted no. The remaining member voted yes. The vote was 5 in favor, one opposed.

6. REVIEW, DISCUSSION AND POSSIBLE ACTION OF THE FY20-21 UNIFIED PLANNING WORK PROGRAM (UPWP)

*Chris Bridges, CYMPO Administrator
(Task #100)*

Mr. Bridges noted revisions needed include updating rosters, updating accomplishments, and adding CARES Act funding. Explained ADOT has suggested increasing programmed CARES Act funding from \$250k to \$350k in case \$250 is not sufficient.

MOTION

Vice-Chair Nolan to motioned to approve amendment of FY20-21 UPWP as presented. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION OF THE CURRENT FY2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Chris Bridges, CYMPO Administrator
(Task #100)*

Mr. Bridges noted addition of CARES Act funding, and that the design project for SR69 Widening will require an estimated additional \$100,000 according to consultant. Also explained that the TAC will be selecting projects to recommend for future planning studies at upcoming meeting.

MOTION

Vice-Chair Nolan motioned to approve amending the FY20-FY24 Metropolitan Transportation Improvement Program as presented. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

8. RTAC UPDATE

Kevin Adam, RTAC

This item was discussed under item #4.

9. ADJOURNMENT 4:20 PM

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, we will not be able to make those accommodations in person for this meeting but will provide any available information to those requesting it.