

Central Yavapai Metropolitan Planning Organization
Title VI Accomplishments
July 1, 2019 – June 30, 2020 Summary of Outreach

The Central Yavapai Metropolitan Planning Organization (CYMPO) is committed to ensuring that no person is discriminated against on the grounds of race, color, national origin, sex, age, disability, limited English proficiency, or low-income status as provided by Title VI of the Civil Rights Act of 1964, The Civil Rights Restoration Act of 1987, Section 504 of the Rehabilitation Act of 1973, Americans with Disabilities Act of 1990 (ADA), Executive Order 12898 (Environmental Justice), Executive Order 13166 (Limited Proficiency), Code of Federal Regulations 49 Part 21, Code of Federal Regulations 23 part 200, and Code of Federal Regulations Part 303.

The Central Yavapai Metropolitan Planning Organization (CYMPO) strives to ensure nondiscrimination in all of its programs and activities, whether those programs and activities are federally funded or not. As a sub-recipient of federal funding, CYMPO is responsible for initiating and monitoring Title VI activities, preparing required reports, technical assistance and training. CYMPO's contractors/consultants must also comply with this policy.

CYMPO Executive Board Meetings

At all Executive Board meetings, CYMPO posts the "Title VI Notice to the Public" and makes available as handouts "Your Rights Under Title VI" and "Self-Identification Survey".

CYMPO Executive Board holds meetings on the third Wednesday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 21, 2019
- September 18, 2019
- November 20, 2019
- December 11, 2019 (Special Meeting)
- February 13, 2020 – Strategic Planning Workshop with Technical Advisory Committee and Ecosystem Connectivity Mitigation Advisory Committee
- February 19, 2020
- March 27, 2020
- April 22, 2020
- May 20, 2020
- June 17, 2020

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- Yavapai County Administration Building
1015 Fair Street (Announcement Board on first floor)

Prescott, Arizona

- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published on the CYMPO website in December of 2019. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us **72 hours** prior to the meeting to request reasonable accommodation to participate in this meeting.*

***Response to COVID-19**

In response to the COVID-19 pandemic, the above statement was modified in May 2020 to read:

*“CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.”*

Meeting activities include, but are not limited to: approving previous meeting minutes, professional services agreements and federally required documents; discussing and planning various transportation related activities; receiving public comments on local transportation issues.

CYMPO Technical Advisory Committee (TAC)

At all TAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights Under Title VI” and “Self-Identification Survey”.

The CYMPO TAC holds meetings on the first Thursday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 1, 2019
- September 5, 2019
- November 7, 2019
- February 13, 2020 – Strategic Planning Workshop with Executive Board and Ecosystem Mitigation Advisory Committee
- February 6, 2020
- May 14, 2020

- May 21, 2020 (Special Meeting)
- June 4, 2020 (Working Group Session)
- June 11, 2020 (Working Group Session)

Agendas for the above meetings were posted two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published on the CYMPO website in December of 2019. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

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“CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.”

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the Executive Board on professional services agreements, federally required documents and various planning and transportation related activities as well as receiving public comments on local transportation issues.

CYMPO Ecosystem Connectivity and Mitigation Advisory Committee (EMAC)

At all EMAC meetings, CYMPO posts the “Title VI Notice to the Public” and makes available as handouts “Your Rights under Title VI” and “Self-Identification Survey”.

EMAC holds meetings typically on the fourth Monday of every month as noted below and except where noted. The meetings were held on the following dates:

- August 5, 2019 (Working Group)
- August 26, 2019

- September 23, 2019
- February 13, 2020 - Strategic Planning Workshop with Executive Board and Technical Advisory Committee
- February 24, 2020

Posting of the agendas for the above meetings occur two days (48 Hours) prior to the meeting at the following locations:

- CYMPO website: www.CYMPO.org
- CYMPO Administration Office
1971 Commerce Center Circle, Suite E
Prescott, Arizona

The annual calendar was published on the CYMPO website in January of 2020. The notice states the date and time of the meetings as well as the meeting location. Information as to where the agendas are posted is provided as well as the following statement:

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please call (928)442-5730 or e-mail Allison.McCarthy@yavapai.us 72 hours prior to the meeting to request reasonable accommodation to participate in this meeting.

Meeting activities include, but are not limited to approving previous meeting minutes, making recommendations to the TAC and Executive Board regarding the preservation of interconnected ecosystems in the CYMPO region, and providing environmental input on various planning and transportation related activities, as well as receiving public comments on local transportation issues.

Metropolitan Transportation Improvement Program (MTIP)

CYMPO's Final Draft of the FY20-24 MTIP was recommended for approval by the CYMPO TAC on April 4, 2019 and approved by the Executive Board on April 17, 2019. An annual review will be performed and amendments to the MTIP processed as needed. The next formal review of the MTIP, complete with a 30-day public comment period will occur in April of 2020.

Public input was requested on the following dates:

- March 7, 2019 – Technical Advisory Committee meeting
- March 20, 2019 – Executive Board meeting

CYMPO's Final Approved FY20-24 MTIP together with approved amendments can be found on CYMPO's website (www.CYMPO.org) within the Federally Required Documents page.

2045 Regional Transportation Plan

On September 24, 2018, CYMPO entered into a Professional Services Agreement with AECOM Technical Services, Inc. to complete the 2045 Regional Transportation Plan (RTP). The plan will add an element of policy and recommended investments to the traffic modeling and recommendations.

Throughout the completion of this plan, CYMPO will consider and implement environmental justice elements at the beginning and throughout the completion of the 2045 RTP.

The Plan was completed April 30, 2020.

Transit Implementation Plan Update

On June 20, 2018, the Executive Board approved entering into a partnership with Northern Arizona Intergovernmental Public Transportation Authority (NAIPTA) to begin an update of the Transit Implementation Plan. The update will include evaluation of the financial data in the 2009 plan, provide current cost estimates, and evaluate public private partnership, governance, and sustainable funding opportunities.

Throughout the completion of this plan, CYMPO will consider and implement environmental justice elements at the beginning and throughout the completion of the Transit Implementation Plan Update.

The Plan was completed February 29, 2020.

Annual Data Collection/Reporting/Analysis

The Title VI Coordinator will provide review of a minimum of one transportation-related program area annually to help ensure Title VI compliance in their programs and activities. In fiscal year 2019, the 2045 Regional Transportation Plan was reviewed. It was found that of the three bidders for the plan, 48% of the bidders' teams consisted of women, and 52% men. Because a DBE goal of 0.00% was required for this plan, race and national origin data was not available.

Central Yavapai Metropolitan Planning Organization Title VI FY 2020 Goals

For the 2021 Fiscal Year CYMPO will endeavor to accomplish the following goals:

- Continue posting Title VI Compliance Notification at each meeting
- Continue to make available “Your Rights Under Title VI” brochure available at each meeting
- Continue to make available “Self-Identification Survey” available at each meeting
- Continue to update website with any changes to Title VI materials
- Continue making meetings accessible to persons in need of foreign language assistance
- Continue making meetings accessible to persons with disabilities
- Attend Title VI Training, including how Title VI Environmental Justice and Limited English Proficient procedures are incorporated into Public Involvement for FHWA-related programs and activities
- Update current Title VI Plan in accordance with ADOT, FTA and FHWA requests