



MEETING MINUTES

**Executive Board
Regular Meeting
Wednesday, August 19, 2020
3:00 PM – Online ONLY**

***Members of the Public:* Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: https://www.youtube.com/channel/UC_ODJsFnDysG1hbdUv5V-IA or Google “CYMPO YouTube Page”**

CYMPO Executive Board

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Secretary/Treasurer Palguta absent. Member Brown arrived at 3:05pm. All other members present.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: 1) please keep your line on mute until you wish to speak, 2) voting will take place by rollcall taken by the Chair.

This meeting is available for public viewing on the CYMPO YouTube page.

4. CALL TO THE PUBLIC

This item is to provide an opportunity for presentation of comments from the public on subjects ***not on the agenda***. Individuals wishing to address the Board will need to **submit comments 24 hours in advance** by email to christopher.bridges@yavapai.us, or by voicemail by calling 928-442-5733. Comments received twenty-four (24) hours prior to the meeting will be entered into the official meeting record.

Mr. Bridges notified the board of a comment submitted by Mr. Simpson.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE JULY 15, 2020 EXECUTIVE BOARD SPECIAL MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #100)*

MOTION

Vice-Chair Nolan motioned to approve the July 15, 2020 Executive Board Special Meeting Minutes. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

6. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE ADVERTISEMENT OF THE REQUEST FOR PROPOSALS FOR THE REGIONAL ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) ASSESSMENT OF NEED, BENEFIT AND IMPLEMENTATION PLAN

*Chris Bridges, CYMPO Administrator
(Task #200)*

Mr. Bridges noted that recommendations provided by the Technical Advisory Committee (TAC) have been incorporated into the document presented today. Mr. Bridges explained the purpose of this plan is to evaluate the assessment of need and benefit of adaptive signal technology or other improvements that could improve functionality, efficiency, and safety on SR69, Willow Creek Road, and Glassford Hill Road. Noted that generating a cost estimate for implementing such technology is an important piece of the plan. Also noted that a significant number of comments received during the 2045 Regional Transportation Plan were geared toward improving the efficiency of traffic signals throughout the region.

MOTION

Vice-Chair Nolan motioned to approve advertisement of the Request for Proposals for the Regional Adaptive Signal Control (ASCT) Assessment of Need, Benefit and Implementation Plan. Member Brown seconded the motion.

VOTE

The vote on the motion was unanimous.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE AMENDING THE FY2020-2024 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)

*Daniel Harmonick, CYMPO Transportation Planner
(Task #100)*

Mr. Bridges explained that the proposed amendment will update the anticipated 5310 and 5311 transit funding amounts to reflect actual award amounts.

MOTION

Vice-Chair Nolan motioned to approve amending the FY20-24 Metropolitan Transportation Improvement Program, as presented. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

8. RTAC UPDATE

Kevin Adam, RTAC

Mr. Adam explained that the federal budget will be passed in upcoming weeks. Explained President Trump has transferred some FEMA emergency relief assistance funding to continue payment of unemployment at a scaled back level and is anticipated to last 4 to 5 weeks. There is still a big push to provide more substantial relief to small businesses. Mr. Adam explained there is still a possibility of state department of transportation highway relief funding. Noted that losses to Arizona's program will not be as high as expected.

Mr. Adam urged the board to express importance of including highway relief funding in next relief package to elected officials. Madam Chair Orr noted Senator McSally and Representative Gosar will be in Prescott for upcoming event.

Mr. Knight, member of the Arizona State Transportation Board, reviewed financial reporting for FY20 and forecast for FY21. Noted that revenues from gas tax are down, but other categories have performed better than anticipated. Explained that the Arizona State Transportation Board will be looking to approve the Five-Year Plan in October.

Mr. Adam urged the board to express importance for both relief funding and regular funding include a waiver of state and local match requirements to allow state funding to be stretched further. This could also impact the state's ability to keep the INFRA grant that must be used by the end of FY22.

9. AGENCY UPDATES, ADDITIONAL DISCUSSION AND DIRECTION FOR STAFF

(No action will be taken as part of this item.)

Mr. Cherry, Chairman of the TAC, provided clarification regarding expected benefits of the Adaptive Signal Control Technology Plan, and noted goal to make short term capacity improvements to regional corridors until funding becomes available for larger improvements.

10. ADJOURNMENT 3:45PM

CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.