



SPECIAL MEETING MINUTES

**Executive Board
Special Meeting
Wednesday, October 14, 2020
3:00 PM – Online ONLY**

***Members of the Public:* Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: https://www.youtube.com/channel/UC_0DJsFnDysG1hbdUv5V-IA or Google “CYMPO YouTube Page”**

CYMPO Executive Board

Chair	Billie Orr, City of Prescott
Vice-Chair	Terry Nolan, Town of Dewey-Humboldt
Secretary/Treasurer	Kell Palguta, Town of Prescott Valley
Member	Craig L. Brown, Yavapai County Supervisor
Member	Mike Best, Town of Chino Valley
Member	Alvin Stump, ADOT Representative

1. CALL TO ORDER AND ROLL CALL

Member Stump absent. All other members present.

2. PLEDGE OF ALLEGIANCE

3. TITLE VI POLICY AND MEETING PROCEDURES

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: 1) please keep your line on mute until you wish to speak, 2) voting will take place by rollcall.

This meeting is available for public viewing on the CYMPO YouTube page.

4. CALL TO THE PUBLIC

This item is to provide an opportunity for presentation of comments from the public on subjects ***not on the agenda***. Individuals wishing to address the Board will need to **submit comments 24 hours in advance** by email to christopher.bridges@yavapai.us, or by voicemail by calling 928-442-5733. Comments received twenty-four (24) hours prior to the meeting will be entered into the official meeting record.

Mr. Bridges noted letter of support of a transit system submitted by Mr. Romley.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AUGUST 19, 2020 EXECUTIVE BOARD REGULAR MEETING MINUTES

*Chris Bridges, CYMPO Administrator
(Task #100)*

MOTION

Vice-Chair Nolan motioned to approve the August 19, 2020 Executive Board regular meeting minutes. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

6. PRESENTATION OF TRANSIT PHASING EVALUATION

Chris Bridges, CYMPO Administrator

(Task #203)

Mr. Bridges provided presentation of a five-year phased approach to a transit system. Mr. Bridges noted that with this plan, the CARES Act 5307 funding could sustain the phased four-year plan as presented. Explained that pending Council approval, a transit system could begin in Prescott Valley in year one, and the City of Prescott Council would consider joining in year two. Member Brown requested clarification on what agency will be selecting a Program Manager. Mr. Bridges clarified that Prescott Valley would be making the selection initially. Madam Chair Orr noted that in the event that Prescott joins the system in year two, the participating agencies would then work together.

Mr. Bridges noted that CYMPO is not eligible to become a direct recipient of Federal Transit Administration (FTA) funds, and that only local governments may directly receive these funds. Madam Chair Orr clarified that the system would be funded entirely by CARES Act money for the first four years per the proposed plan.

7. REVIEW, DISCUSSION AND POSSIBLE ACTION TO APPROVE CONSULTANT SELECTION FOR THE REGIONAL ADAPTIVE SIGNAL CONTROL TECHNOLOGY (ASCT) ASSESSMENT OF NEED, BENEFIT AND IMPLEMENTATION PLAN AND TO INITIATE CONTRACT NEGOTIATIONS

Chris Bridges, CYMPO Administrator

(Task #200)

Mr. Bridges explained this project would develop a plan and cost estimates to implement adaptive signal control technology for State Route 69, Willow Creek Road, and Glassford Hill Road. Explained that this technology would increase efficiency and functionality of the three major corridors. Member Brown requested clarification that this project is budgeted in fiscal year 2021. Mr. Bridges confirmed yes, and budgeted amount is \$243,000.

MOTION

Vice-Chair Nolan motioned to approve selecting Burgess & Niple for the Regional Adaptive Signal Control Technology (ASCT) Assessment of Need, Benefit and Implementation Plan, to initiate contract negotiations, and authorize the Chair to sign the contract. The motion was seconded by Member Brown.

VOTE

The vote on the motion was unanimous.

8. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR EXECUTIVE BOARD CHAIR AND VICE-CHAIR – POSITIONS ARE EFFECTIVE JANUARY 1, 2021

Chris Bridges, CYMPO Administrator

(Task #100)

Mr. Bridges noted that Mayor Nolan and councilman Best will not be staying on their respective councils, and that in keeping with the current rotation, a possible roster could be: Mayor Palguta as Chair, Supervisor Brown as Vice-Chair, and Mayor Pro Tem Orr as Secretary/Treasurer.

MOTION

Vice-Chair Nolan motioned to nominate Mayor Palguta as Chair, Supervisor Brown as Vice-Chair, and Mayor Pro Tem Orr as Secretary/Treasurer for the year 2021. Member Brown seconded the motion.

VOTE

The motion was unanimous.

9. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2021 EXECUTIVE BOARD MEETING SCHEDULE

*Chris Bridges, CYMPO Administrator
(Task #100)*

Mr. Bridges noted that the proposed schedule indicates meetings on the third Wednesday of every month.

MOTION

Member Brown motioned to tentatively approve the Executive Board Meeting Schedule for 2021 as presented. Vice-Chair Nolan seconded the motion.

VOTE

The vote on the motion was unanimous.

10. DISCUSSION AND POSSIBLE ACTION TO APPOINT NEW REPRESENTATIVE TO THE RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC)

*Chris Bridges, CYMPO Administrator
(Task #100)*

Mr. Bridges noted that Supervisor Brown has been Mayor Nolan’s alternate, and noted a possible option to have Supervisor Brown become CYMPO’s primary RTAC representative.

MOTION

Vice-Chair Nolan motioned to appoint Supervisor Brown as the CYMPO RTAC representative. Member Best seconded the motion.

VOTE

Member Brown abstained from the vote. The remaining votes were unanimous in favor.

11. RTAC UPDATE

Kevin Adam, RTAC

Mr. Adam noted that the State’s Finance Advisory Committee anticipates a \$411 million carry forward balance – a \$1.5 billion improvement from previous projections. Economists on the committee attribute improvement in funding forecast to the federal relief aid.

Noted that highway safety fee will be expiring June 20, 2021. Noted that with the expiration of this fee also comes the discontinuing of HURF raids, which will create a \$161 million hole in budget for highway safety patrol.

12. AGENCY UPDATES, ADDITIONAL DISCUSSION AND DIRECTION FOR STAFF

(No action will be taken as part of this item.)

Mr. Bridges noted that the next Rural Transportation Summit will be held in October 2021 at the Ak Chin Hotel and Casino in the city of Maricopa.

13. ADJOURNMENT 4:00PM

MOTION

Vice-Chair Nolan motioned to adjourn the meeting. Member Best seconded the motion.

VOTE

The vote on the motion was unanimous.

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*

October 9, 2020

Mr. Chris Bridges
Executive Director
CYMPO

Dear Chris,

As you are aware, I am the founder and the Chairman of the Board for Yavapai Regional Transit. YRT is the only public transportation agency in the quad city area.

When we started, we operated under the name of CHINO VALLEY TRANSIT, for four years, and for the past 6 years, we became a 501c(3) Non-Profit and has operated under the name of Yavapai Regional Transit.

We have been connected with the Federal Transit Authority, along with ADOT for the past 10 years under the Federal 5311 Rural Transit Program.

Our adventure in the transit business has taken time to recognize the fruits of our labor.

In 2010 when we started this rural transit system, we transported only 165 passengers all year. During our last full year (before COVID-19), YRT transported over 10,000 passengers. During the past 3 years, YRT'S ridership has increased 30% every year. This past year, we were headed to increase our ridership by 50% or 15,000 passenger trips.

When we started this system, we envisioned a full functioning bus system that would eventually be brought into the Tri City area to service the needs of each community. But, political rejection of financial aid pretty well curtailed our efforts.

We started out very small with only 2-9 Passenger buses, running our routes around Chino Valley 2 days per week, and 2 days in Prescott. We only operated our system 4 days a week, 6 hours per day. During that time, the system was run by volunteers. The 5 volunteer drivers handled everything. We now have 16 paid employees which are part time drivers and administration staff to handle Yavapai Regional Transit's operations.

I feel that the need for a fully functional bus system in the Tri-City area which caters to the elderly, disabled, low income, and others, is very much needed. We see this need every day. This observation was especially prevalent during the COVID-19 period. YRT's ridership only dropped approximately 15%, while other systems that provide transportation for workers to go

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to work, dropped close to 85%. The residents of the tri-city area continued to need and utilize our transportation services for their needs. The COVID-19 period brought to light a prime example of what is needed in the Tri-City area.

Yavapai Regional Transit gives our full support for the implementation Plan, which needs to incorporate and tie together, at a minimum, Chino Valley, Prescott and Prescott Valley.

A full Tri-City transit system will serve all three communities and their needs. A vast majority of the residents in the Tri -City area are retired, and will eventually need some type of transportation. The sooner that this process is started, the sooner that the people of the Tri-city area, will be able to fulfil their needs.

Thank You

Ron Romley
Chairman of the Board
Yavapai Regional Transit