



# MEETING MINUTES

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**Technical Advisory Committee**  
**Thursday February 4, 2021**  
**8:00 A.M. – Online Only**

***Members of the Public:*** Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: <https://www.youtube.com/watch?v=iGYWnzklyo&list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google "CYMPO YouTube Page"

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## **CYMPO Technical Advisory Committee**

Chair	Frank Marbury, Town of Chino Valley
Vice-Chair	Norm Davis, Town of Prescott Valley
Member	John Hughes, Town of Dewey-Humboldt
Member	Ian Mattingly, City of Prescott
Member	Dan Cherry, Yavapai County
Member	Dan Gabiou, ADOT MPD
Member	John Litter, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

### **1. CALL TO ORDER AND ROLL CALL**

Member Mattingly absent. Member Litter joined at 8:13am.

### **2. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE OCTOBER 1, 2020 SPECIAL MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)**

*Allison McCarthy, CYMPO Accounting Specialist*  
*(Task #100)*

#### **MOTION**

Member Cherry motioned to approve the October 1, 2020 Special Meeting Minutes of the Technical Advisory Committee. Vice-Chair Davis seconded the motion.

#### **VOTE**

The vote on the motion was unanimous.

### **3. AGENCY ANNOUNCEMENTS AND UPDATES**

Updates were provided by the following agencies:

- Frank Marbury, Town of Chino Valley
- Norm Davis, Town of Prescott Valley
- John Hughes, Town of Dewey-Humboldt
- Dan Cherry, Yavapai County
- Dan Gabiou, ADOT MPD
- John Litter, ADOT Northwest District

Daniel Harmonick, CYMPO Transportation Planner, noted that the SR89A/Robert Road Alternative Selection Report (ASR) final report is expected next week. Also noted that the SR69/SR169 ASR has been completed, and both ASRs will be included on the March TAC agenda for consideration to recommend approval to the Executive Board.

Chairman Marbury introduced Vincent Gallegos, the new CYMPO Administrator to begin on March 8<sup>th</sup>.

**4. DISCUSSION AND REVIEW OF THE FY22-23 DRAFT UNIFIED PLANNING WORK PROGRAM (UPWP)**

*CYMPO Staff*

*(Task #100)*

Allison McCarthy, CYMPO Accounting Specialist, noted various changes made throughout the document.

Mr. Gallegos noted that a new Task titled “Highway Safety Improvement Project (HSIP) and Crash Data Analysis” has been added for the TAC’s consideration. Mr. Gallegos explained that the proposed project would allow CYMPO to hire a consultant to collect crash data analysis and submit HSIP applications to be considered in the statewide competitive process. Noted with the general support of the TAC, CYMPO would perform necessary research to provide additional details to the TAC.

Vice-Chair Davis requested clarification on the Consolidated Planning Grant (CPG). Mr. Gallegos noted that the grant essentially combines PL and 5305(d) funds into one and is subject to a 5.7% match rate.

Members of the TAC noted past experiences with HSIP projects and expressed general support to pursue potential future HSIP applications.

**5. DISCUSSION AND REVIEW OF THE 2022-2026 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP)**

*CYMPO Staff*

*(Task #100)*

Ms. McCarthy noted various key points throughout the document and explained that since initial discussions about the SR89/SR89A Dual On-Ramps ASR took place, CYMPO staff has been notified of a deficit in Obligation Authority funds appearing on the ADOT Financial Ledger. Noted that staff, together with the new CYMPO Administrator, will meet with ADOT Finance to gain understanding of the deficit and gather options to resolve the amount before proposing any modifications to the MTIP. Noted that one potential option to offset the deficit could be to use the fiscal year 2021 State Planning and Research (SPR) funds originally programmed for the SR89/SR89A Dual On-Ramps ASR as means to offset the deficit. Noted that CYMPO staff will continue to work with ADOT Finance to discuss a solution.

TAC suggested scheduling Working Group Session to review projects to be considered for programming in fiscal years 2025 and 2026. Chairman Marbury also suggested adding a scope for the HSIP and Crash Data Analysis for the TAC to review at the Working Group Session.

Mr. Harmonick noted transit awards will be updated once awards are announced in late Summer of 2021.

**6. ADJOURNMENT 9:50AM**

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, we will not be able to make those accommodations in person for this meeting but will provide any available information to those requesting it.*