



SPECIAL MEETING MINUTES

**Technical Advisory Committee
Thursday April 8, 2021
11:00 A.M. – Online Only**

Members of the Public: Please join us for a live stream of the meeting on the CYMPO YouTube page by clicking here or copying and pasting the link: <https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlygg-> or Google “CYMPO YouTube Page”

CYMPO Technical Advisory Committee

Chair	Frank Marbury, Town of Chino Valley
Vice-Chair	Norm Davis, Town of Prescott Valley
Member	John Hughes, Town of Dewey-Humboldt
Member	Ian Mattingly, City of Prescott
Member	Dan Cherry, Yavapai County
Member	Myrna Bondoc, ADOT MPD
Member	John Litteer, ADOT Northwest District
Member	Prescott National Forest – U. S. Forest Service - VACANT

1. CALL TO ORDER AND ROLL CALL

Member Hughes absent. No representation from the Prescott National Forest was present. All other members present.

2. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Accounting Specialist
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting, please keep your line on mute until you wish to speak.

This meeting is available for public viewing on the CYMPO YouTube page.

3. CALL TO THE PUBLIC: This item is to provide an opportunity for presentation of comments by the public on subjects ***not on the agenda***. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

No comments were received.

4. ADMINISTRATOR UPDATE

Vincent Gallegos, CYMPO Administrator

Mr. Gallegos noted that staff will be working toward distributing agendas one week prior to scheduled meetings.

5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 11, 2021 SPECIAL MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

*Allison McCarthy, CYMPO Accounting Specialist
(Task #100)*

MOTION

Member Cherry motioned to approve the March 11, 2021 Special Meeting minutes of the TAC. Vice-Chair Davis seconded the motion.

VOTE

The vote on the motion was unanimous.

6. CONSIDERTION AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF CONSULTANT SELECTION FOR THE CRASH DATA ANALYSIS AND HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP) APPLICATIONS PROJECT

*Vincent Gallegos, CYMPO Administrator
(Task #200)*

Mr. Gallegos noted that five quotes were received for the Crash Data Analysis and HSIP Applications project. Noted that CYMPO staff and the TAC were able to review submittals in a previous Working Group session.

Member Cherry noted that two firms fell within the budgeted amount: Burgess & Niple and Greenlight Traffic Engineering. Noted that the TAC felt that the additional hours indicated for each HSIP application in Greenlight’s submittal would be beneficial.

MOTION

Member Cherry motioned to recommend approval to select Greenlight Traffic Engineering as the consultant for the Crash Data Analysis and Highway Safety Improvement (HSIP) Applications project, and to select Burgess & Niple as runner up. Chairman Marbury seconded the motion.

VOTE

The vote on the motion was unanimous.

PUBLIC HEARING

7. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT FY 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP)

MOTION

Member Cherry motioned to open the public hearing for the draft FY22-FY23 UPWP. Member Litteer seconded the motion.

No comments were received.

MOTION

Chairman Marbury motioned to close the public hearing. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

REGULAR MEETING AGENDA

8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL TO POST THE DRAFT FY2022-2026 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) FOR PUBLIC COMMENT

Vincent Gallegos, CYMPO Administrator

(Task #100)

Mr. Gallegos requested that the TAC table any action for the FY22-26 MTIP. Noted that it would be beneficial to spend additional time to identify priorities for future years.

Explained that after discussions with ADOT Finance, funding will be available in FY21 to proceed with the SR89/SR89A On-Ramps Alternative Selection Report (ASR).

Mr. Gallegos also noted that staff has been informed of various plans and studies taking place that may produce valuable for the Great Western study being considered by CYMPO in future years. Member Cherry noted support for tabling the FY22-26 MTIP to allow for additional discussions with the CYMPO Executive Board.

Chairman Marbury noted comment received through the Zoom Chat feature from Tammy DeWitt read, “Planning suggested it due to they are looking at the traffic circulation in that area”.

Vice-Chair Davis noted he is encouraged to learn about the additional studies taking place which will look at land use in the area of the Great Western Corridor.

MOTION

Chairman Marbury motioned to table the FY22-26 MTIP agenda item until the June TAC meeting. Member Cherry seconded the motion.

VOTE

The vote on the motion was unanimous.

9. ADJOURNMENT 12:05PM

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*