



# MEETING MINUTES

Executive Board  
Regular Meeting

Wednesday, April 21, 2021  
**3:00 PM – Online ONLY**

**Members of the Public** may join the Zoom meeting as an “attendee” by accessing:

[https://us02web.zoom.us/webinar/register/WN\\_6XRBXeJyR6ypHLXCucrq3Q](https://us02web.zoom.us/webinar/register/WN_6XRBXeJyR6ypHLXCucrq3Q),

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fNp9wnPVRNoMjPeW8hVlyqg> or Google “CYMPO YouTube Page”

## CYMPO Executive Board

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

### 1. CALL TO ORDER AND ROLL CALL

Member Armstrong absent. All other members present.

### 2. PLEDGE OF ALLEGIANCE

### 3. TITLE VI POLICY AND MEETING PROCEDURES

*Allison McCarthy, CYMPO Accounting Specialist  
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: please keep your line on mute until you wish to speak

This meeting is available for public viewing on the CYMPO YouTube page.

4. **CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can access the meeting by using the Zoom Webinar link at [https://us02web.zoom.us/webinar/register/WN\\_6XRBXeJyR6ypHLXCucrq3Q](https://us02web.zoom.us/webinar/register/WN_6XRBXeJyR6ypHLXCucrq3Q). Since this is a virtual conference meeting everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.*

No comments were received.

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MARCH 17, 2021 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Vincent Gallegos, CYMPO Administrator*  
(Task #100)

**MOTION**

Vice-Chair Brown motioned to approve the March 17, 2021 Executive Board Regular Meeting Minutes. Member Knight seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. CYMPO ADMINISTRATOR REPORT**

*Vincent Gallegos, CYMPO Administrator*  
(Task #100)

- North Prescott Area Planning (NPAP)
- Yavapai County Comprehensive Plan Advisory Committee (CPAC)
- Highway Safety Improvement Program (HSIP)
- SR89 to SR89A On-Ramps Alternative Selections Report (ASR)
- Transportation Improvement Program (TIP)
- CYMPO Retreat

Mr. Gallegos noted that he has been invited to attend meetings for the North Prescott Area Plan (NPAP) and Yavapai County Comprehensive Plan Advisory Committee (CPAC). Noted that CYMPO has recently hired a consultant to evaluate crash data from the last five years and work with CYMPO to identify potential projects to submit applications for HSIP funding.

Mr. Gallegos explained that staff is working with the Technical Advisory Committee (TAC) to develop a scope of work for the State Route 89 to State Route 89A On-Ramps Alternatives Selection Report (ASR) and aim to issue a Request for Quotes (RFQ) in May or June.

Mr. Gallegos noted the TAC has tabled any action for the Transportation Improvement Program (TIP) and that CYMPO plans to schedule a joint TAC and Executive Board retreat to further discuss projects to include in the Program.

Member Goode noted CYMPO's acknowledgement of the value in moving the SR89 to SR89A On-Ramps Alternative Selections Report (ASR) forward.

Member Brown called on Mr. Cherry, Yavapai County Public Works Director and CYMPO TAC member, to describe Yavapai County's experience with HSIP projects. Mr. Cherry explained that Yavapai County was awarded HSIP funding for improvements on Cornville Road and Route 66/Fort Rock Road. Noted support for CYMPO's pursuit of the funding for qualifying projects.

Mr. Gallegos clarified that together with CYMPO, the project consultant will prepare applications and then turn over applications to the respective jurisdiction for submission.

**7. CONSIDERATION AND POSSIBLE ACTION TO SELECT THE SECRETARY/TREASURER OF THE EXECUTIVE BOARD**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

Mr. Gallegos clarified that the responsibilities of Secretary/Treasurer is currently performed by the fiscal agent of the MPO, Yavapai County. Explained that in the event CYMPO no longer has a fiscal agent, the Secretary/Treasurer would take on the role and responsibilities for the MPO.

**MOTION**

Chairman Palguta motioned to elect Member Goode as the Secretary/Treasurer of the Executive Board. Vice-Chair Brown seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**PUBLIC HEARING**

**8. CALL TO THE PUBLIC FOR COMMENT ON THE DRAFT FY 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP)**

This is an opportunity for members of the public to discuss items of interest regarding the Draft FY2022-2023 Unified Planning Work Program.

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No public comments were provided.

Member Goode inquired if the FY2022-2023 Unified Planning Work Program would reflect new census data. Mr. Gallegos confirmed, yes, once data is received it will be incorporated into the document.

**REGULAR MEETING AGENDA**

**11. ADOT NORTHWEST DISTRICT REPORT**

*Alvin Stump, Northwest District Engineer*

Member Stump was unavailable for an update at the time.

**12. STATE TRANSPORTATION BOARD UPDATE**

*Gary Knight, ADOT District 6 Representative*

Mr. Knight noted that the Arizona State Transportation Board is in the public hearing phase of state five-year plan. Noted that a bid was awarded for ½-inch mill, 3-inch asphalt and concrete overlay, and guard rails improvements on Interstate-17 to Red Rock Vista on SR179.

**13. RTAC UPDATE**

*Kevin Adam, RTAC*

Mr. Adam explained that the funding forecast continues to improve contrary to what was originally expected at the beginning of the pandemic. A carryforward balance in excess of \$2 billion is expected. Noted that the focal point of legislative leaders as well as the governor appears to be tax cuts, primarily state income tax. Noted there is talk about phasing in a statewide flat income tax of 2.5% and appears to be a reluctance of leadership to hold cities and counties harmless. Following priority of tax cuts, infrastructure appears to be next in line and leadership indicated \$200 million is being set aside to be distributed across the state. Mr. Adam explained it is possible for

the \$200 million figure to increase. Noted large revenue potential and suggested agencies be prepared to pursue that funding.

**14. ADJOURNMENT 3:45PM**

***Upcoming Meetings:***

April 26th, 2021 – Ecosystem Connectivity & Mitigation Advisory Committee (EMAC) Regular Meeting at 10:00am

May 6<sup>th</sup>, 2021 – CYMPO Technical Advisory Committee (TAC) Regular Meeting at 8:00am

May 19<sup>th</sup>, 2021 – CYMPO Executive Board Regular Meeting 3:00pm

May 21<sup>st</sup>, 2021 – Arizona Transportation Board Regular Meeting 9:00am

*CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. However, during these trying times, the accommodations we can provide are limited. Please e-mail Allison.McCarthy@yavapai.us, **72 hours** prior to the meeting to request a reasonable accommodation to participate in this meeting.*