



# MEETING MINUTES

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**Executive Board  
Regular Meeting**

**Wednesday, May 19, 2021  
3:00 PM – Online ONLY**

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***Members of the Public*** may join the Zoom meeting as an “attendee” by accessing:

[https://us02web.zoom.us/webinar/register/WN\\_mcBlbIU8Qwm1dacj22cqfg](https://us02web.zoom.us/webinar/register/WN_mcBlbIU8Qwm1dacj22cqfg),

or may view the live stream of the meeting on the CYMPO YouTube page at:

<https://www.youtube.com/playlist?list=PLUXH6D19fFNp9wnPVRNoMjPeW8hVlyqg-> or Google “CYMPO”

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## **CYMPO Executive Board**

Chair	Kell Palguta, Town of Prescott Valley
Vice-Chair	Craig L. Brown, Yavapai County Supervisor
Secretary/Treasurer	Phil Goode, City of Prescott
Member	John Hughes, Town of Dewey-Humboldt
Member	Tom Armstrong, Town of Chino Valley
Member	Gary Knight, ADOT District 6 Representative

### **1. CALL TO ORDER AND ROLL CALL**

Member Armstrong absent. All other members present.

### **2. PLEDGE OF ALLEGIANCE**

### **3. TITLE VI POLICY AND MEETING PROCEDURES**

*Allison McCarthy, CYMPO Accounting Specialist  
(Task #100)*

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan, and submit a Self-Identification survey by accessing the CYMPO website.

A reminder to those attending the meeting: please keep your line on mute until you wish to speak

This meeting is available for public viewing on the CYMPO YouTube page.

- ### **4. CALL TO THE PUBLIC:** This item is to provide an opportunity for presentation of comments by the public on subjects *not on the agenda*. Individuals wishing to address the Board need not request permission in advance and are limited to three (3) minutes.

*Instructions for virtual meeting: Those who wish to participate in the CYMPO Executive Board meeting can access the meeting by using the Zoom Webinar link at [https://us02web.zoom.us/webinar/register/WN\\_mcBlbIU8Qwm1dacj22cqfg](https://us02web.zoom.us/webinar/register/WN_mcBlbIU8Qwm1dacj22cqfg). Since this is a virtual conference meeting everyone will be muted when they call into the meeting. Attendees may type comments in the “Q&A” feature or use the “Raise My Hand” feature to request to make a verbal comment.*

**5. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE APRIL 21, 2021 EXECUTIVE BOARD REGULAR MEETING MINUTES**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

**MOTION**

Member Knight motioned to approve the April 21, 2021 Executive Board regular meeting minutes. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**6. CYMPO ADMINISTRATOR REPORT**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

- SR69 cost overruns
- SR89/SR89A On-Ramps
- Board Retreat

Mr. Gallegos noted that there are anticipated cost overruns for the SR69 Widening project, for which, per the contract, CYMPO is responsible. Noted that the original cost overrun was expected to be \$208,000, and after conversations with the City of Prescott and Yavapai County, the cost would likely be divided three ways between CYMPO, Prescott, and Yavapai County. However, CYMPO received recent notification that the cost overruns are now \$350,000. Mr. Gallegos called on Alvin Stump, ADOT Northwest District Engineer, to describe the cost overruns. Mr. Stump explained that between the 65% and 95% design phase, the project had to acquire a new temporary construction easement and additional right-of-way acquisition which ultimately resulted in cost overrun. Mr. Gallegos noted he intends to revisit with the City of Prescott and Yavapai County to determine if dividing the cost overruns three ways is still an option.

Mr. Gallegos noted the Request for Quotes for the SR89/SR89A On-Ramps Alternatives Selection Report is out and quotes are due Friday, May 21<sup>st</sup>.

Noted that the CYMPO Board retreat is being planned for the 2<sup>nd</sup> or 3<sup>rd</sup> week of July. The primary focus will be the Transportation Improvement Program.

Mr. Gallegos noted that Secretary/Treasurer Goode provided information to CYMPO regarding a Park and Ride system. Noted that additional information will be provided at the next TAC and board meetings, and staff will continue to research the program. Secretary/Treasurer Goode noted importance for being prepared for probable infrastructure dollars, and the potential regional benefits of having a Park and Ride location near the Prescott Regional Airport.

Mr. Gallegos announced Mr. Stump is leaving ADOT and expressed gratitude for Mr. Stump's investment in the region.

**7. RTAC UPDATE**

*Kevin Adam, RTAC*

Mr. Adam noted that a budget spreadsheet was distributed identifying funding allocations. Noted roughly a \$13 billion budget and that there has been a tremendous increase in state revenue growth as well as an influx of federal relief funding. A tax package is being proposed to phase in a 2.5% flat income tax rate across the state. It is

anticipated that this would result in a \$1.5 billion loss in state revenue and there is still a question of whether local governments will be held harmless from the tax cuts with revenue sharing.

Noted that the spreadsheet that was distributed identifies projects that will likely be included in the approved budget, and that \$4.7 million has been allocated to repave SR69 in Prescott Valley.

Explained that at a federal level, the President has proposed a \$2.3 trillion jobs plan. Republicans are open to an infrastructure plan, and democrat leaders have expressed willingness to separate the President’s proposal into separate packages, assigning one as an infrastructure package. Mr. Adam noted high probability that substantial funding will be allocated to infrastructure in the near future.

Secretary/Treasurer Goode inquired about likelihood that HURF funds will be fully funded and not swept for other purposes. Mr. Adam explained that over the past three years, substantial progress has been made on mitigating HURF raids. Noted that legislators have been looking at prioritizing investment in infrastructure, and directing surplus funding to infrastructure. Explained that the repeal of the Highway User Fee was expected to leave a \$160 million gap in the Highway Safety Patrol funding, but the governor’s budget proposal has indicated general fund dollars will be used to fill the gap.

**8. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE ADOPTION OF ADOT’S TRANSIT ASSET MANAGEMENT (TAM) PLAN PERFORMANCE MEASURES**

*Vincent Gallegos, CYMPO Administrator  
(Task #100)*

Mr. Gallegos explained that CYMPO is the designated organization for regional transit planning and coordination for the federal transit dollars that the region receives. As part of that role, CYMPO must follow Transit Asset Management Plan performance measurers.

Secretary/Treasurer Goode inquired if vehicles would be replaced if they do not meet the outlined performance measurers. Mr. Gallegos explained that it is the responsibility of the awarded agency to maintain its equipment until the point it no longer reaches the identified performance measures. Mr. Gallegos confirmed that the TAM Plan performance measures apply only to federally invested equipment.

Vice-Chair Brown inquired about why state legislators are allocating funding for infrastructure projects without prior consultation of Metropolitan Planning Organizations to identify prioritized projects. Vice-Chair Brown questioned who would be held responsible for cost overruns for projects chosen by state legislators. Member Knight responded that going forward, greater-Arizona regions will work through RTAC to develop a list of prioritized projects to be considered for funding. Vice-Chair Brown also noted that funding is being earmarked for projects identified by legislators, yet the projects already identified in the ADOT Five-Year Transportation Improvement Program have not received any of the necessary additional funding for completion. Member Knight confirmed additional funding for already identified projects has not been addressed by legislators.

Chairman Palguta called for a vote on the agenda item.

**MOTION**

Member Knight motioned to approve the adoption of ADOT’s Transit Asset Management (TAM) Plan performance measures. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE FY 2022-2023 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Vincent Gallegos, CYMPO Administrator*

*(Task #100)*

Mr. Gallegos reviewed highlighted modifications addressing suggestions made during the federal review of the document.

Secretary/Treasurer Goode noted the need to consider inflation when planning ahead for the next five years. Mr. Gallegos noted that staff is working to provide accurate project scoping to address issues such as inflation.

**MOTION**

Vice-Chair Brown motioned to approve the FY2022-2023 Unified Planning Work Program (UPWP). Member Knight seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO AUTHORIZE THE CHAIR TO SIGN THE GRANT AGREEMENT BETWEEN CYMPO AND THE STATE OF ARIZONA**

*Vincent Gallegos, CYMPO Administrator*

*(Task #100)*

Mr. Gallegos explained this is a standard agreement to the MPOs of Arizona, and CYMPO's attorney has reviewed and signed off on the contract. Explained that significant changes were made to insurance coverage requirements.

Secretary/Treasurer Goode inquired about the disadvantaged business enterprises (DBEs) and tribal obligations, and requested clarification about whether the requirements included in the contract reflect processes enacted by the Biden Administration. Mr. Gallegos clarified that because the grant agreement has been in the development process for several months, it likely does not reflect any changes made by the Biden Administration at this time.

Mr. Gallegos also noted that CYMPO works with ADOT's DBE and Tribal Affairs office to ensure that CYMPO follows the federal and state requirements. Secretary/Treasurer inquired if CYMPO is subject to policy changes that may come in the future. Mr. Gallegos clarified that yes, and amendments would be processed accordingly.

**MOTION**

Member Knight motioned to authorize the chair to sign the grant agreement between CYMPO and the state of Arizona. Chairman Palguta seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE POSTING THE PUBLIC INVOLVEMENT PLAN (PIP) FOR PUBLIC COMMENT**

*Daniel Harmonick, CYMPO Transportation Planner*

*(Task #100)*

Mr. Harmonick reviewed the Public Involvement Plan and explained that the document outlines ways in which the public may participate in CYMPO's transportation planning activities. Noted that upon approval, the document would be posted for public comment for a 45-day period.

**MOTION**

Vice-Chair Brown motioned to approve posting the Public Involvement Plan (PIP) for public comment. Member Hughes seconded the motion.

**VOTE**

The vote on the motion was unanimous.

**12. REGIONAL MOBILITY MANAGEMENT/ TRANSIT UPDATE**

*Vincent Gallegos, CYMPO Administrator*

Mr. Gallegos noted that CYMPO recently met with the Town of Prescott Valley to learn of updates in regard to transit. Chairman Palguta noted that Pedro Rodrigues has been hired as the Town of Prescott Valley’s Transit Development Coordinator.

**13. ADOT NORTHWEST DISTRICT REPORT**

*Alvin Stump, Northwest District Engineer*

Mr. Stump noted ADOT held two virtual public meetings for the SR69 Widening project and is moving forward with finalizing design. Construction is expected to advertise next summer.

Noted that the Road 1 North traffic signal has been delayed due to utilities. Construction is anticipated to begin in July 2021.

**14. STATE TRANSPORTATION BOARD UPDATE**

*Gary Knight, ADOT District 6 Representative*

Mr. Knight noted next State Transportation Board meeting will be held Friday, May 21<sup>st</sup>, and will be the last opportunity for public comment on the ADOT FY2022-2026 Transportation Improvement Program.

**15. ADJOURNMENT 4:21 PM**

**Upcoming Meetings:**

May 21, 2021 – Arizona Transportation Board Regular Meeting 9:00am

June 3, 2021 – Technical Advisory Committee Meeting 8:00am

June 16, 2021 – Executive Board Meeting 3:00pm

June 18, 2021 – Arizona Transportation Board Regular Meeting 9:00am

***CYMPO endeavors to make all public meetings accessible to persons in need of foreign language assistance or with disabilities. Please e-mail Allison.McCarthy@yavapai.us, 72 hours prior to the meeting to request a reasonable accommodation to participate in this meeting.***