



# ***MEETING MINUTES***

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**Executive Board  
Regular Meeting  
Wednesday, June 26, 2024  
1:00 PM**

**Yavapai County  
Board of Supervisors Hearing Room  
1015 Fair St, Prescott, AZ**

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MINUTES OF THE CYMPO EXECUTIVE BOARD HELD ON JUNE 26, 2024 AT 1:00 PM.

**1. CALL TO ORDER**

Chairman Brown called the meeting to order at 1:00 pm.

**2. PLEDGE OF ALLEGIANCE**

Secretary/Treasurer Goode led the Pledge of Allegiance.

**3. ROLL CALL**

Vice Chairman Hughes and Member Armstrong were absent. No members attended virtually. A quorum was met.

**4. TITLE VI POLICY**

Chairman Brown acknowledged the Title VI policy.

**5. CALL TO THE PUBLIC**

There were no comments.

**6. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE MAY 22, 2024 REGULAR MEETING MINUTES OF THE EXECUTIVE BOARD**

**MOTION**

Member Palguta made a motion to approve the May 22, 2024 regular meeting minutes of the Executive Board. Secretary/Treasurer Goode seconded the motion.

Secretary/Treasurer Goode noted a correction to Item #14, where the vote distribution incorrectly read “the motion passed 3-4”. The correction should read “the motion passed 4-1”.

**VOTE**

The motion passed unanimously, with the noted changes.

**7. EXECUTIVE DIRECTOR'S UPDATE**

*Vincent Gallegos, CYMPO Executive Director  
(Task #100)*

Mr. Gallegos welcomed Sam Elters to the Executive Board, as the State Transportation Board member replacing Gary Knight. Mr. Elters introduced himself and provided his background in transportation. This is his second term with the State Transportation Board, with his prior term as a representative for a portion of Maricopa County. He noted that District 6 encompasses four rural counties.

Mr. Gallegos provided an update on the RTS, applauded CYMPO staff for the huge undertaking, CYMPO EB, and City of Prescott staff for support. He noted that 10 legislators have already committed to attend, including all 3 of District 1 legislators. He noted that several of the Transportation Committee members are among those who have confirmed. He reemphasized the importance of coming together at the conference and discussing the transportation challenges of rural Arizona.

**8. RURAL TRANSPORTATION ADVOCACY COUNCIL (RTAC) REPORT**

*Kevin Adam, RTAC*

**\*\*This item was taken as #10\*\***

Mr. Adam of the Rural Transportation Advocacy Council (RTAC) was unable to attend the meeting but sent a legislative update, which was provided to the Executive Board in the agenda packet. Chairman Brown requested discussion on this item at the next Executive Board meeting.

**9. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE OF PROJECTS TO BE PRIORITIZED IN THE 2025 RTAC PURSUIT OF STATE LEGISLATIVE FUNDING**

*Vincent Gallegos, CYMPO Executive Director  
(Task #200)*

Mr. Gallegos discussed the modification to the funding request. He noted that this is important to discuss now in order to meet the deadlines with the rest of the MPO/COGs for the Rural Transportation Summit this fall. Mr. Gallegos noted that Project 1, SR89 Widening Road 3 North to Road 5 North Design Concept Report (DCR), was added to enhance Project 2, (SR89 Widening Road 3 North to Road 5 State North Design and Construction) for a more accurate cost on the overall project. Member Elters provided a supporting statement for Project 1.

**MOTION**

Member Palguta made a motion to approve the 2025 CYMPO/RTAC priority projects as presented. Secretary/Treasurer Goode seconded the motion.

**VOTE**

The motion passed unanimously.

**10. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE THE MODIFICATION OF THE 2050 REGIONAL TRANSPORTATION PLAN (RTP) SCOPE OF WORK**

*Bryn Stotler, CYMPO Planner  
(Task #200)*

**\*\* This item was taken as #9 \*\***

Ms. Stotler discussed the need to update the 2050 Regional Transportation Plan (RTP) scope of work, due to the CYMPO boundary expansion. She noted that the boundary expansion now includes southern and western Yavapai County, as well as State Route 169 to Interstate 17 and State Route 69 to I-17. She noted that the RTP plan update will ensure data and modeling are updated for the entire new CYMPO planning area.

**MOTION**

Chairman Brown made a motion to approve modifying the 2050 Regional Transportation Plan Scope of Work as presented. Member Palguta seconded the motion.

**VOTE**

The motion passed unanimously.

**11. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO APPROVE AMENDMENT OF THE FY22-26 METROPOLITAN TRANSPORTATION IMPROVEMENT PROGRAM (MTIP) AND AMEND THE FY24-25 UNIFIED PLANNING WORK PROGRAM (UPWP)**

*Allison McCarthy, CYMPO Administrative Assistant  
(Task #100)*

Ms. McCarthy discussed the proposed amendments to the FY22-26 Metropolitan Transportation Improvement Program (MTIP) the FY24-25 Unified Planning Work Program (UPWP). She noted this will be the final amendment for the current fiscal year.

**MOTION**

Chairman Brown made a motion to approve amending the FY24-25 Unified Planning Work Program (UPWP) and FY22-26 Metropolitan Transportation Improvement Program (MTIP) as presented. Member Palguta seconded the motion.

**VOTE**

The motion passed unanimously.

**12. TITLE VI PRESENTATION AND TRAINING**

*Desi Zurcher, CYMPO Program Coordinator / Title VI Coordinator  
(Task #100)*

Ms. Zurcher gave a presentation on Title VI and explained the need for annual training on the role of Title VI in the operations of CYMPO.

**13. REVIEW, DISCUSSION, AND POSSIBLE ACTION TO RECOMMEND APPROVAL OF THE FY2025 TITLE VI AND LIMITED ENGLISH PROFICIENCY PLAN, AND THE PUBLIC INVOLVEMENT PLAN**

*Desi Zurcher, CYMPO Program Coordinator / Title VI Coordinator  
(Task #100)*

Chairman Brown acknowledged that the Title VI documents are required to be updated and approved annually.

**MOTION**

Chairman Brown made a motion to approve the FY25 Title VI and Limited English Proficiency (LEP) Plan and Public Involvement Plan. Member Palguta seconded the motion.

**VOTE**

The motion passed unanimously.

**14. TRANSIT UPDATE**

*Michael Lamar, CYMPO Regional Development Manager  
(Task #402)*

Mr. Lamar provided an update on transit. He discussed Prescott-specific data for the first 11 weeks of service. He discussed the top destinations within the Prescott service area. Chairman Brown requested that additional information be provided for the Yavapai-Apache Transit system.

**15. PROJECT UPDATES**

*Bryn Stotler, CYMPO Planner  
(Task #200)*

**\*\*This item was taken as number 8\*\***

Ms. Stotler highlighted the branding for the Regional Transportation Plan (RTP), known as “Move 2050”. She shared that the project is in the data gathering phase and that they are working with local GIS teams for base mapping. She noted the public roll-out is anticipated for late summer 2024, with adoption by the Executive Board next spring and acceptance by FHWA late spring 2025.

Ms. Stotler also discussed the State Route 69 Corridor Master Plan. She said that they are initiating design and innovation discussions and working with ADOT and local public works traffic teams to review options and viability. She noted that the current phase of the project involves targeted outreach to all SR69 facing businesses and said that they are currently gathering business data.

**16. ADOT NORTHWEST DISTRICT REPORT**

*Anthony Brozich, ADOT Northwest District Administrator*

Andy Roth provided the updates from the ADOT Northwest District. The updates provided are attached.

Mr. Roth noted that the I-17 flex lane project is estimated to be a year from completion. Chairman Brown expressed frustration at the delay in projects and how that delay is causing the cost of projects are increasing. He noted this is not the fault of ADOT and expressed hope that the Legislature would reevaluate transportation funding to help prevent future delays. Mr. Gallegos provided information regarding which projects that were included in the recently passed State budget. Chairman Brown requested a demonstration of how the wrong way driver detection system will work, and Mr. Roth agreed that he would see what he could do.

**17. STATE TRANSPORTATION BOARD REPORT**

*Sam Elters, ADOT District 6 Representative*

Member Elters discussed updates for District 6 and noted that the district will receive over \$900M for the entire district, more than any other in the State. He noted that District 6 has a lot of need. He said the State Transportation Board had a healthy discussion about funding, but he acknowledged that the State Transportation Board has limited ability to advocate for projects and is responsible for allocating funds. The State Transportation Board discussed the need for a revenue stream for planning and design, which can take 10-15 years on average to complete before a project can be delivered. Chairman Brown requested information regarding the future Interstate 11, and Member Elters provided some information regarding the project.

Secretary/Treasurer Goode noted his membership on the League Transportation Committee and discussed the complexities of electric vehicles and the impact on the road network, while also not having a revenue source to pay for their impact on roadways. He suggested a user fee for rapid charging stations and added that there are economic impacts to electric vehicle owners or users postponing or avoiding travel due to the unavailability of charging stations. He also noted how long it has been since the State updated the fuel tax, which is distributed throughout the State for transportation needs, and he noted that there is emerging support to revisit the issue within the Legislature.

**18. ADJOURNMENT 2:08pm**

*CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 hours prior to the meeting requesting reasonable accommodations.*

*CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a [Desi.Zurcher@yavapaiaz.gov](mailto:Desi.Zurcher@yavapaiaz.gov) 72 horas antes de la reunión para solicitar adaptaciones razonables.*

**CYMPO Executive Board**  
**June 26, 2024**  
**ADOT Northwest District Update**

**Information**

1. ADOT Tentative 2025-2029 Five-Year Construction Plan: **Approved at State Transportation Board Meeting on 06/21/2024.**

**Projects in Construction / Maintenance**

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| <ol style="list-style-type: none"><li>1. F0294 I-17 at SR 169 TI UP<ol style="list-style-type: none"><li>a. Deck Replacement</li><li>b. WB approach slab work on-going</li></ol></li><li>2. F0519 SR 89 MP 339 to I-40 (Paulden to Ash Fork)<ol style="list-style-type: none"><li>a. Centerline Rumble Strips</li><li>b. Project complete</li></ol></li><li>3. F0371 I-40 Ash Fork Creek Bridges<ol style="list-style-type: none"><li>a. 2nd half of scour floor complete</li><li>b. Working on outlet of Lewis Ave Box culvert structure</li></ol></li><li>4. F0512 SR 169 Grant Woods Pkway to I-17 Centerline Rumble Strips<ol style="list-style-type: none"><li>a. Work start: night of 06/23/2024</li></ol></li></ol> | <ol style="list-style-type: none"><li>5. H8739 SR 69 Prescott Lakes Pkwy to Heather Heights<ol style="list-style-type: none"><li>a. Partnering Meeting scheduled 06/28/2024</li><li>b. Antic. start of work: week of 07/08/2024</li></ol></li><li>6. T0355 YYV Old Hwy 66 at Fort Rock Rd EB &amp; WB Turn Lanes<ol style="list-style-type: none"><li>a. Partnering Mtg: 06/19/2024</li><li>b. BNSF permit pending</li><li>c. Antic. start of work: week of 07/08/2024.</li></ol></li><li>7. H6800 I-17 Anthem Way to Sunset Pt<ol style="list-style-type: none"><li>a. 3rd lane and Flex Lanes</li><li>b. <a href="http://improvingi17.com">http://improvingi17.com</a></li></ol></li></ol> |
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**Projects in Design**

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| <ol style="list-style-type: none"><li>1. F0565 SR 89 at Little Ranch Rd (HSIP)<ol style="list-style-type: none"><li>a. Left Turn Lane</li><li>b. Bid Opening: 08/23/2024</li></ol></li><li>2. F0559 SR 89 MP 331 to 335<ol style="list-style-type: none"><li>a. Centerline and Edge Line Rumble Strips</li><li>b. Bid Opening: 08/23/2024</li></ol></li><li>3. F0695 SR 89A Spur (Fain Road: Robert Rd to Lynx Creek Bridge)<ol style="list-style-type: none"><li>a. AC spot repairs and microsurface.</li><li>b. <b>Bid Opening 08/02/2024</b></li></ol></li><li>4. F0596 SR 89 at SR 89A TI On Ramp<ol style="list-style-type: none"><li>a. Working on Stage IV (95%) design</li><li>b. Anticipate completion of design and shelf ready 4th Qtr FY 24</li></ol></li></ol> | <ol style="list-style-type: none"><li>5. F0288 SR 69 at SR 169 Roundabout<ol style="list-style-type: none"><li>a. Working on Stage IV (95%) design</li></ol></li><li>6. F0515 I-17 Sunset Pt to I-40<ol style="list-style-type: none"><li>a. Install Wrong Way Detection, CCTV cameras, DMS, RWIS</li><li>b. Antic. Bid Advertise: 2nd Qtr FY 25</li></ol></li><li>7. F0633 SR 69: Lee Blvd to Walker Rd<ol style="list-style-type: none"><li>a. Third Lane Extension and Raised Median</li><li>b. Antic. Bid Advertise: 3rd Qtr FY 25</li></ol></li><li>8. F0696 I-17 &amp; I-40 Truck Parking<ol style="list-style-type: none"><li>a. Multiple Rest Area sites: including I-17 Sunset Point Rest Area</li><li>b. P3 Design Build</li></ol></li></ol> |
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