



MEETING AGENDA

**Technical Advisory Committee (TAC)
Regular Meeting
Wednesday, November 13, 2024
1:00 PM**

**Yavapai County Public Works
Ready Room & Emergency Operations Center
1100 Commerce Drive, Prescott, AZ**

MINUTES OF THE CYMPO TECHNICAL ADVISORY COMMITTEE (TAC) HELD ON NOVEMBER 13, 2024 AT 1:00PM.

1. CALL TO ORDER AND ROLL CALL

Chairperson Rowitsch called the meeting to order at 1:00pm.

All members were in attendance. The Prescott National Forest Service position is vacant. A quorum was met.

2. TITLE VI POLICY

Ms. Zurcher read the Title VI Policy.

3. CALL TO THE PUBLIC

There were no comments.

4. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SEPTEMBER 11, 2024 REGULAR MEETING MINUTES OF THE TECHNICAL ADVISORY COMMITTEE (TAC)

MOTION

Vice Chair Hughes made a motion to approve the September 11, 2024 Technical Advisory Committee (TAC) Regular Meeting Minutes. Member Ruder seconded the motion.

VOTE

The motion passed unanimously.

5. EXECUTIVE DIRECTOR'S UPDATE

Vincent Gallegos, CYMPO Executive Director

Mr. Gallegos shared that the Rural Transportation Summit was a great success, with attendance well over the anticipated 400 for the event. He also discussed the \$500,000 grant CYMPO was awarded for the Downtown Prescott Transportation Plan, which he added will make us eligible for additional future funds. Mr. Gallegos acknowledged Mayor Hughes' last meeting today and thanked him for his service.

6. DISCUSSION AND POSSIBLE ACTION TO APPROVE THE 2025 TAC MEETING SCHEDULE

Vincent Gallegos, CYMPO Executive Director

(Task #100)

Mr. Gallegos discussed the proposed 2025 TAC meeting schedule and said the meetings will be held the second Wednesday of each month at 1:00 PM. He said the location is planned for the Yavapai County Development Services Training Room in Prescott. Mr. Gallegos added that the schedule would be approved with the location tentative, pending confirmation of meeting space availability.

MOTION

Member Ruder made a motion to approve the 2025 TAC meeting schedule. Vice Chair Hughes seconded the motion.

VOTE

The motion passed unanimously.

7. DISCUSSION AND POSSIBLE ACTION TO HOLD ELECTION OF OFFICERS FOR TAC CHAIRMAN AND VICE-CHAIRMAN – POSITIONS ARE EFFECTIVE JANUARY 1, 2025

Vincent Gallegos, CYMPO Executive Director

(Task #100)

Mr. Gallegos discussed the historic intent to try to rotate the chair and vice chair positions through the years and explained how that rotation was regularly altered. He said that the TAC could nominate both positions at once or separately on each.

MOTION

Vice Chair Hughes made a motion to nominate Gwen Rowitsch as Chair and Heather Ruder as Vice Chair of the CYMPO Technical Advisory Committee, beginning January 1, 2025 through December 31, 2025. Member McCormick seconded the motion.

VOTE

The motion passed unanimously.

8. REGIONAL DEVELOPMENT UPDATES

Leslie Contreras, CYMPO Regional Development Manager

Michael Lamar, CYMPO Transit Manager

(Task #402)

Ms. Contreras provided updates on regional partnerships, including Yavapai College, Embry Riddle, Fain Signature Group, and United Way. She said that the United Way conversation has included grant discussions. She shared that they have had good conversations with hotel and restaurant industries in region. She said they are still waiting on results of the CommonSpirit grant application.

Mr. Lamar provided an update on some other local nonprofit potential partners who need transportation for their clients but do not want to be in the transportation business themselves.

9. PLANNING PROJECT UPDATES

Bryn Stotler, CYMPO Planner

April Hepperle, CYMPO Planner

(Task #200)

Ms. Hepperle discussed the Off System Bridge Program (OSBP) Call for Projects. She will email it to anyone who needs it and shared that applications are due to ADOT by December 30th but need to go thru CYMPO by December 23rd. Ms. Hepperle also provided an update on the Conservation Plan and first listening session.

Ms. Stotler provided an update on the Active Community Transportation-Unified Plan (ACT-UP) and introduced Michael Sahimi with Kittelson & Associates to provide more information on the project. Mr. Sahimi discussed the process and provided an overview of the study. He said that almost 26% walking or biking trips in the region are less than two miles. He discussed the various bike/ped facilities in the area and discussed gaps in current bike/ped transportation network. He shared results of the public survey and what the public feels are the areas of potential improvement. He also shared interactive map results where members of the public placed pins at areas of concern. He discussed the ongoing feedback efforts and will be working with the TAC to refine the results into suggested policies and procedures, as well as infrastructure recommendations. He noted that they will be preparing design guidelines to assist with future improvements. He noted that the virtual open house for the project will be open through December.

10. ROUNDTABLE AGENCY UPDATES

Member McCormick provided an update for Yavapai County. He said they are staying busy with Highway Safety Improvement Program (HSIP) projects. He said the County was notified that new County HSIP applications are looking good for award. He noted that two Off System Bridges are close to construction. He said the County is gearing up for winter and prepping the snowplows. He discussed the Pioneer Parkway Trailhead and said the bids are due tomorrow, and he added that it will hopefully be before the Board of Supervisors for approval on December 4th.

Vice Chair Hughes provided an update for the Town of Dewey-Humboldt. He said that they have been working on drainage, which is an ongoing project. He discussed the utilities moving near the SR69-SR169 roundabout site. He added that the Town has finished the chip seal project and is now also prepping for winter.

Member Ruder provided an update for the Town of Prescott Valley. She said the Town is wrapping up the Safe Streets for All (SS4A) Safety Plan. She noted a tragedy that in one of the areas identified by the SS4A study just yesterday. She provided updates on the Lasso Loop trail. She discussed the Glassford Hill widening project and said that it is in the right-of-way acquisition phase and will likely not go out to bid until January or February 2025, after the right-of-way acquisition is complete. She added that the project will include multi-modal elements.

Chair Rowitsch provided an update for the City of Prescott. She said that the SR89 project is ramping up and the City is set to discuss awarding the contract for preliminary design. She said that the City will create a design ranking advisory group that will include citizens and added that she hopes the top three designs will be presented in April. She discussed the transfer station and said the fee booth was delayed until about February. She discussed the bollard project in the downtown area for parades and other events, which will help avoid having to use vehicles to block streets.

11. FEDERAL AND STATE UPDATES

Member Roth provided updates on behalf of the ADOT Northwest District. He discussed the SR69-SR169 roundabout and said the bid will go out in December, depending on the utility moves. He said the current estimate is that it will take eighteen months to build. Please see attached for additional updates provided.

Member Garcia provided updates on behalf of ADOT Multimodal Planning Division (MPD) and FHWA. She said that the Transportation Alternatives (TA) Program is being worked on internally, with an early December webinar/meeting being scheduled. She said that January 6th is the proposed date for the call for projects, with the application deadline of February 18th. On behalf of FHWA, she shared that the RAISE Grant Notice of Funding Opportunity (NOFO) did go out. Please see attached for additional updates provided.

12. ADJOURNMENT 2:32 PM

The agenda is available twenty-four (24) hours prior to the meeting at 1971 Commerce Center Circle, Suite E, Prescott, AZ 86301 or online at www.cympo.org.

TITLE VI

CYMPO complies with Title VI of the Civil Rights Act of 1964 and related Nondiscrimination statutes and regulations in all programs and activities. Members of the public may review the CYMPO Title VI Plan and submit a Self-Identification survey by accessing the CYMPO website.

CYMPO endeavors to make all public meetings accessible to persons in need of language assistance or with disabilities. Please call (928) 442-5730 or e-mail Desi.Zurcher@yavapaiaz.gov 72 hours prior to the meeting requesting reasonable accommodations.

CYMPO se esfuerza por hacer que todas las reuniones públicas sean accesibles para las personas que necesitan asistencia con el idioma o con discapacidades. Llame al (928) 442-5730 o envíe un correo electrónico a Desi.Zurcher@yavapaiaz.gov 72 horas antes de la reunión para solicitar adaptaciones razonables.

CYMPO TAC
November 13, 2024
ADOT Northwest District Update

Information

1. N/A

Projects in Construction / Maintenance

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| <ol style="list-style-type: none">1. H8739 SR 69; Prescott Lakes Pkwy to Heather Heights<ol style="list-style-type: none">a. Storm drain, box culvert, retaining wall, and curb work is ongoing2. F0565 SR 89 at Little Ranch Rd (HSIP)<ol style="list-style-type: none">a. NB Left Turn Laneb. Contractor: Asphalt Paving and Supply, Inc. \$1,141,058.90c. Work began November 04, 2024d. Rock excavation progressing | <ol style="list-style-type: none">3. F0559 SR 89; W Road 5 N to Rolling Hills Rd (MP 331 to 335)<ol style="list-style-type: none">a. Construct Centerline and Shoulder Rumble Stripsb. Contractor: Hawk Contracting, LLC. \$384,444.00c. All night work 7pm to 6 amd. Current temperatures too cold for fog seal - work anticipated to begin Spring 2025.4. H6800 I-17 Anthem Way to Sunset Pt<ol style="list-style-type: none">a. 3rd lane and Flex Lanesb. http://improvingi17.com |
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Projects in Design

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| <ol style="list-style-type: none">1. F0695 SR 89A Spur (Fain Road: Robert Rd to Lynx Creek Bridge)<ol style="list-style-type: none">a. AC spot repairs and microsurface.b. Bid Opening moved to 01/17/20252. F0596 SR 89 at SR 89A TI On Ramp<ol style="list-style-type: none">a. Stage IV (95%) design completeb. Project shelved until construction funding is programmed3. F0288 SR 69 at SR 169 Roundabout<ol style="list-style-type: none">a. Stage V (100%) review completeb. Bid Advertisement November/December 20244. F0515 I-17 Sunset Pt to I-40<ol style="list-style-type: none">a. Install Wrong Way Detection, CCTV cameras, DMS, RWISb. Antic. Bid Advertise: 2nd Qtr FY 255. F0633 SR 69: Lee Blvd to Walker Rd<ol style="list-style-type: none">a. Third Lane Extension and Raised Medianb. Antic. Bid Advertise: 3rd Qtr FY 25 | <ol style="list-style-type: none">6. F0634 SR 89 NB; MP 353.4 to MP 354.6 (approx. N of Hell Canyon Dam to Forest Service Rd 4)<ol style="list-style-type: none">a. Construct NB Passing Laneb. Field review and survey complete; Stage III (60% design) expected late Winter 2025c. Anticipated bid advertisement 1st quarter of FY 20267. F0635 SR 89; MP 337.69 to MP 338.71 (approx. Big Chino Rd to Bramble Dr)<ol style="list-style-type: none">a. Construct 2-way Center Left Turn Laneb. Stage III (60% design) submittal currently under reviewc. Anticipate bid advertisement late 3rd or early 4th quarter of FY 20258. F0696 I-17 & I-40 Truck Parking<ol style="list-style-type: none">a. Multiple Rest Area sites: including I-17 Sunset Point Rest Areab. P3 Design Buildc. NC District Admin - working thru GMP for Sunset Pt and Haviland Rest Areas |
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Katie Hobbs, Governor
Jennifer Toth, Director
Gregory Byres, Deputy Director/State Engineer
Audra Merrick, Division Director

November 13, 2024

ATTN: CYMPO TAC Members

Subject: ADOT MPD Report

1. TA Program: TA program is being worked on internally with this month's TAC occurring 11/13/24 at 1pm.

December 18th, 2024 at 11am there will be another informational webinar/meeting.

The proposed call for projects will be January 6th, with the ADOT screening process beginning on January 13th and the final application deadline set for February 28th, 2025.

With TAC #3 early March 2025.

Should you have any questions, please continue to visit the program website for more information, or reach to the PM Elaine Mariolle:

<https://activetransportation.az.gov/transportation-alternatives-program>.

2. OSB Off-System Bridge Program: Application deadline is for December 30th. Should you have any questions or concerns, please contact our LPA Group/Mark Henige.

3. Federal Discretionary Grants: Please continue to visit USDOT's website or the ADOT grant coordination page <https://azdot.gov/planning/adot-grant-coordination-group> for the NOFOs and deadlines.

RAISE - Rebuilding American Infrastructure with Sustainability and Equity

RAISE NOFO- The Office of the Secretary (OST) announces the intention to hold two rounds of selections under the FY 2025 Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Notice of Funding Opportunity (NOFO).

- **Round 1** – The Department is reserving a portion of the \$1.5 billion in FY 2025 RAISE funds, provided by the Infrastructure Investment and Jobs Act (Bipartisan Infrastructure Law, or BIL), for Highly Rated applications that were not selected under the FY 2024 RAISE NOFO and designated FY 2024 Projects of Merit. FY 2024 Projects of Merit not selected for award under Round 1 must submit a revised application in Grants.gov to be considered under Round 2 of the FY 2025 RAISE program. FY 2024 Projects of Merit must email RAISEgrants@dot.gov by **11:59 pm December 2, 2024** if they want their FY 2024 application considered for award under the reserved funding

- **Round 2** – The Department will make another round of selections using a portion of the \$1.5 billion in FY 2025 RAISE BIL funds and/or additional funding that may become

available for the program under the FY 2025 Appropriations Act. Please note, all FY 2025 annual appropriations amounts are subject to availability of funding. DOT cannot guarantee that Congress will appropriate additional funding to RAISE via a future FY 2025 appropriation. All interested applicants must submit applications in [Grants.gov](https://www.grants.gov) no later than **11:59 pm eastern on January 30, 2025**.

- [**PROTECT NOFO**](#) - FHWA has also released the PROTECT (*Promoting Resilient Operations for Transformative, Efficient, and Cost-Saving Transportation*) Discretionary Grant
 - FY 2024-2025 application period opened on October 25, 2024, and will remain open for applications through February 24, 2025.

ADOT studies:

1. SR 69 ITS Improvements (Truwood Drive to Sundog Ranch Road): Currently in the RFP process, expecting to be advertised by next week. Should you have any questions, please contact Heidi Yaqub.

2. TA Prescott Valley Shared Use Path Study (PVSUPS/Lasso Loop): Project kick-off will be this Thursday, November 14th, 2024. With the first TAC meeting currently scheduled for Monday December 9th, at 1pm